



## Student Annual Review

Students enrolled in the West Liberty University Master of Science in Criminology Program are required to complete a student annual review following the completion of 15 credit hours and no more than 21 credit hours. The student review will include:

- Cumulative review of all work completed during the first two semesters. This data will be accessible using Live Text.
- Face to face meeting with advisor and quantitative assessment by full-time faculty of progress in the degree program. The review will include classroom performance, attendance, and skills in the area of research, oral presentation, formal writing, and critical thinking, as well as formal presentation and published work in one's area. While it is not mandatory to publish, it is stressed that students work toward this goal.
- Expectations for degree completion.
- Following the review, the program director will give written notification to each student of his/her performance.
- If an annual review for a student is less than satisfactory, a written copy will be signed by the advisor and department head and provided to the student to make a written and oral rebuttal. If no rebuttal is provided, or after meeting with the advisor and program director (or department chair if advisor is the program director) the student is still unhappy with the decision of the faculty and administration, the review will be sent to the Dean of the College for formal review. The review will be placed in the student's permanent file.

Annual Review Year: \_\_\_\_\_

**Student:**

**Date:**

**Degree status:**

**Start Date:**

**Anticipated Completion Date:**

**Thesis**

**Yes**

**No**

**If Thesis Yes; Title:**

**Advisor:**

**Thesis or Comprehensive Examination Committee**

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Category	Rating					
	Excellent	Good	Average	Fair	Poor*	NA
Academic Performance						
Research Performance						
Critical Thinking Skills						
Writing Skills						
Oral Comm. Skills						
Attendance						
Overall Rating						
* If poor or unsatisfactory, the three member comprehensive examination or thesis committee will meet and discuss recommendations for improvement and degree completion.						

**Additional items of discussion:**

**1) GPA:**

**2) Awards or honors:**

**3) Publications or works in progress:**

**4) Presentations:**

**Recommendations by advisor for degree completion.**

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**Enrollment should be continued**                                **or discontinued**          

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**Signatures:**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Program Director: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair (in required): \_\_\_\_\_ Date: \_\_\_\_\_

**To be signed by student:**

This evaluation has been discussed with me.

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments on review by student (optional):