



# WEST LIBERTY UNIVERSITY

Office of Financial Aid  
208 University Drive  
College Union Box 124  
West Liberty, WV 26074

Phone: (304) 336-8016  
finaid@westliberty.edu

## 2024-2025 Verification Worksheet Independent Student

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for a process called verification. Federal law requires schools to gather additional documentation from students to check the accuracy of the information on the FAFSA. WLU's Office of Financial Aid will make corrections to your FAFSA if needed.

**What you must do now:**

- Complete **ALL** sections of this form, including signature.
- Submit this completed worksheet and any required documentation to WLU's Office of Financial Aid.

### A. Independent Student's Information

\_\_\_\_\_  
Last Name                      First Name                      M.I.

\_\_\_\_\_  
Last 4 of Social Security Number

\_\_\_\_\_  
Street Address (include apt. no.)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
City                                  State                                  Zip Code

\_\_\_\_\_  
WLU Student ID (on acceptance letter)

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Email Address

### B. Independent Student's Family Size Information

Please list below the individuals in your family.

- Yourself and your spouse (if applicable).
- Your children if **both** of the following are true:
  - They live with you or live apart because of college enrollment.
  - You provide more than half of their support and will continue to do so during the award year from July 1, 2024 through June 30, 2025.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Full Name	Age	Relationship

*If more space is needed, attach a separate page with the student's name and ID number at the top.*

**C. Independent Student's Income Information to be Verified** **TAX RETURN FILERS**

Check the box that applies:

- The student's (and spouse, if applicable) tax information has been transferred from the IRS to the FAFSA.
- The student's (and spouse, if applicable) tax information was unable to be transferred from the IRS and the student has submitted one of the following required documents:

\_\_\_ Check here if the student's (and spouse, if applicable) 2022 IRS Tax Return Transcript is attached to this worksheet. The transcript can be requested online at [irs.gov](https://www.irs.gov). Please be sure to include the student's ID on every page of the transcript.

\_\_\_ Check here if the student's (and spouse, if applicable) **signed** copy of their 2022 IRS Federal Tax Return (Form 1040 and all schedules) is attached to this worksheet. Please **do not** submit state or local tax returns.

 **TAX RETURN NONFILERS**

- If the student (and/or spouse, if applicable) will not file and is/are **not required** to file a 2022 income tax return with the IRS, they **must** complete the Independent Non-Tax Filer Statement found on our website.

**D. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (optional)

\_\_\_\_\_  
Date

***If any additional information is needed, you will be contacted via email.***