



Staff Council Meeting

**September 22, 2022**

**10AM**

**East Conference Room, Shall Hall/ZOOM**

- I. Call to Order
  - a) Motion – Randy Hollingshead
  - b) Second - Ann Saurbier
  - c) Time – 10:07 AM
- II. Update from Cabinet Member
  - a) Updates at FSI-discussion of who to invite for September
    - i) Tasha had reached out to Jason Koegler
  - b) President Evans in attendance
    - i) Transportation for students (currently in place for international students)
      - (1) Looking for options to serve all student populations
    - ii) Angie Zambito-Hill has completed a fund manager training to understand ways to create and properly utilize fundraising and other supplemental funding accounts
    - iii) Website updates – ongoing process
      - (1) Revisions and updates – new website launched by July 1 (projected)
    - iv) Water issues with pipes is ongoing
      - (1) Annually loss of approximately \$250,000 to this issue
        - (a) Pursuing a loan from HEPC to help cover approximately \$1 million projected cost for repairs
    - v) Cabinet toured residence halls across campus last week
      - (1) Applaud Housekeeping and other support staff because the buildings are clean and well kept
      - (2) Noticed not much variance in the types of living options offered
    - vi) Homecoming is upcoming which includes Donor Recognition Banquet, Alumni Breakfast, Tailgating
      - (1) Football hosting Wheeling University at 1:00 PM



vii) Hispanic Heritage Month September 15 – October 15 with activities throughout this time

### III. Meeting Minutes – June

- a) Motion – Kelly Young
- b) Second – Ann Saurbier
- c) Time – 10:13 AM

### IV. ACCE Update – Yodev Ocasio

- a) N/A

### V. BOG Update – Ryan Glanville

- a) Meeting tomorrow regarding the Presidential Search Committee and finalizing that group and regarding use of outside search company to support efforts
  - i) Includes discussion on who will be the Dean representative
    - (1) Discussion regarding waiting until faculty representative was selected prior to Dean representative so that no over-representation of one particular College
    - (2) Ann Saurbier question – was there a process described on how to nominate a Dean representative?
      - (a) Ryan Glanville response – just that there be a nomination for the search committee; open to discussion/suggestions on the fairest way to make this selection
  - ii) Discussion on if an outside search company will be utilized to support the efforts or if the process will be fully in-house (\$75,000-\$80,000 plus possible additional fees for outside search company)
    - (1) Ryan brought up that from the staff side with people being spread thin, is there time to truly vet applicants to the extent which is needed
- b) Additional updates from Tasha
  - i) Staff Representative for this Presidential Search Committee similar to faculty process
    - (1) Selection process due to time constraints and after Staff Advisory Council had voted to move forward with an internal nomination/selection process
      - (a) Chris McPherson selected as Staff Representative for Presidential Search Committee
  - ii) Faculty member selected is Keith Bell



- iii) Staff Council tasked with selecting a representative for Policy Committee
  - (1) Similar process as Presidential Search Committee selection – Michelle Stack will be Staff Representative
  - (2) Next election process this will be an elected representative – in addition to current positions (e.g. BOG, ACCE).

### VI. Old Business

- a) Terrific Topper Winner Karen Gerardi – nominations in process now
- b) Fundraiser ideas for Fall
  - i) Gift Card raffle – will have \$500 grand prize with two (2) - \$250 secondary prizes
    - (1) Will include restaurant cards, gas, and store cards
    - (2) \$5 per ticket; would need to sell 200 tickets to cover cost of gift cards plus cost of tickets
    - (3) Received approval from Foundation to move forward
    - (4) Getting tickets printed from Vance for raffle
    - (5) Additional discussion: can possibly get discounted gift cards from Sam's Club – Ann Saurbier looking into further
    - (6) Timeline – Begin promoting/selling tickets so that by November 14 can draw winners ahead of Thanksgiving season

### VII. New Business

- a) No new business

### VIII. Meeting Adjourn

- a) Motion – Bob Saas
- b) Second – Kelly Young
- c) Time – 10:28 AM