



REGULAR MEETING – October 9, 2019

Present: Jason Coleman, Dawn Swiger, Kelly Baker, Connie McVicar, Tasha Taylor, Brian Schamp, Sherry Beckett, Shawn Mousourakis, Jenell Crinkey, President Greiner, Sara Sweeney, Kyle Cooper, Katie Cooper, Savannah Scott, Joe Mills, Molly Daniels, Scott Cook.

The meeting was called to order at 1:31 pm by Chair, Jenell Crinkey.

By-laws update: President Greiner said that comments have been received and he did make a few changes in light of the comments. He sent the Bylaws to the HEPC attorney to make sure that everything in the Bylaws was within the State codes. The change that was made was to take the first Article off. He found it in several of the sister institution Bylaws. He also could not find in any other Bylaws where you could appoint someone to take your place at a meeting. In other institutions they elect alternates so he decided to take that out or you run the risk of having nothing but substitutes run the meeting. Jenell met with Dr. Greiner to discuss this. Discussion about changing “will” to “may” if they miss three meetings in a row in the Attendance Policy. It was noted that a quorum of Staff Council Officers were present for voting purposes. Discussion that Carol was appointed to fill Mitchell’s place. Since there were no new bylaws completed as of Mitchell’s departure from the University and there was no election process, Carol was appointed to take Mitchell’s place both as Secretary and a Representative for Group 4. Brian Schamp made a motion to accept the attendance rule which was seconded by Dawn Swiger. The Motion passed to leave the Attendance Policy in the Bylaws. Dr. Greiner asked that Katie, Sara, Tasha & Jenell meet with him after the meeting to go over what the attorney wrote about classifications. Need to find some other ways to classify our group. The term should be defined.

Meeting Minutes: Minutes were reviewed and accepted as written by all in attendance.

Parking Committee/Parking: Need to determine the need for different spaces; reserved parking was started with President Capehart and has continued. What was the process as to how members were chosen? Dawn suggested one 15-minute loading/unloading zone in front of each building. Suggestion of maybe one staff member be put on Parking Committee. Suggestions as to what should be done and why and send to Joe Mills. Jenell asked that all Parking Committee Representatives (Joe Mills, Marcella, Fritz, Scott, Joe Kelso, Sal) come to the next meeting so things can be discussed. Tasha suggested and all present were in agreement that all Group Representatives should reach out to their people and ask for any suggestions or comments to be taken to the next Staff Council meeting in November.



Campus Survey: It was brought up that a few people never received the campus survey that was emailed a few weeks ago. There was no directive as to how the survey went out but President Greiner did ask that he see the comments that were gathered. This all started because there was a discussion at President's Cabinet that administrators were hearing about lack of participation at Staff Council meetings and whether the Council is meeting the needs of staff so a few people wanted to survey their employees. President Greiner said all comments or issues could be taken up with him and taken to Cabinet. Jenell revealed one of the things she gathered from the survey as to why some staff do not attend is "it is just a lot of bickering and whining." Connie McVicar said she was unaware that anyone from staff could attend Staff Council meetings. Jenell said she would like subcommittees within Staff Council to try and pull in staff that do not attend the meetings. Dr. Greiner did say that he will be acting on some staff being able to work from home. He is in the process of changing that unless there is an extenuating circumstance and will be honoring any of those that are under contract.

Fundraising: Jason said he is in talks with Fine Line Imprints and the clothing fundraising information will go out next month. You can go to a link through the Foundation to make a purchase. Jenell said she would like to have a luncheon meeting for staff and is trying to figure out where to get the money. If monies were raised, how does this money get split up. Tasha suggested to have all employees (154) contribute \$1.00 from first pay of the month for the Scholarship Fund and \$1.00 from the next pay goes to another fund. Deductions automatically made through payroll. A flyer may be sent out explaining this. Jason suggested starting an annual Steak Fry as a fundraiser which was very well received by all in attendance. Tasha and Jason will form a committee.

Election Process: Jenell brought up the election process. She said she will get with Brian on how many people should be on Staff Council and go from there.

Scholarship Committee: Sara said they met twice to update the Staff Scholarship Policies & Procedures. The last time they were updated was at least one decade ago. She passed out copies to everyone in attendance and briefly went over changes that were made. Applications will be digital and there will be a special account for funds collected. Awards and applications will be semesterly. Jenell said she will present the Staff Scholarship Policies and Procedures to Council. Sara said this needs to be made public to the community Staff before November 1st or the Foundation will award funds for the entire academic year.



BOG Representative Roles: Kelly said if she would get suggestions from staff, anonymously if needed, she could take to the Board. Kyle said that it might be good to feed the BOG one positive thing every month that Staff Council is doing which would give us a positive tone.

State Staff Representative: Dawn Swiger reported about the ACCE meeting she attended at Pierpont College (handout passed out). (Also see attached). They had a Senator and a Delegate show up to discuss education through the State Legislators. They admitted that the committees that deal with education do not have much experience in education so for them to try and understand what staff members go through in higher education doesn't go very far. The Chancellor wanted to know why the HEPC hadn't met, etc. Hopefully our ACCE will meet with the different committees and review committees to find out why the boards aren't put in to place and why they aren't implementing what the State has passed. Dawn asked about our Staff Development Fund. Jenell said her understanding that Faculty Development and Staff Development in the Budget are no longer separate funds. They have gotten spread out into each individual Department's Budget.

Meeting adjourned at 3:04 pm.