



REGULAR MEETING – 08/08/2019

Present: Jenell Crinkey, Dr. Greiner, Mike Marker, Dawn Swiger, Mitchell M, Michelle Stack, Brian Schamp, Kyle Cooper, Katie Cooper, Kelly Young, Sarah Sweeney, Sherry Mason, Molly Daniels, Tasha Taylor, Jason Coleman.

The meeting was called to order at 1:30 by Chair, Jenell Crinkey.

Review of meeting minutes; NA

HUMAN RESOURCES UPDATES:

Brian Schamp, TIAA Update from Brian

BOARD OF GOVERNORS (BOG):

NA

WLU STAFF STATE REPRESENTATIVE (ACCE):

Update from Dawn from State Staff Report, please see Dawns notes

- Election made
- Meeting on WLU in June for ACEA, possibility
- State codes on the report
- (possible change from Classified to Staff in state code

OLD BUSINESS:

Differentiate between “all staff” article four first page, example - membership shall include representation under all EEO groups

Enjoyment book fundraiser, sells on consignment, \$10.00 per book, pays at the end of program



Discussing meeting every other month (possible additional meeting if necessary on normal meeting times); motion – no, keep previous scheduling

Discussed staying to a strict time frame

Possible meeting different locations based on availability – motion yes for different meeting times

NEW BUSINESS:

Add an extra expense account, unrestricted account

Discussed adding financial information to meetings (current \$650.00 from foundation funds), other avenue to use the monies, adding graduate student to the fund, guideline needs change/updated. Possible issues because it is endowed. Not required to award all applicate (possible changing to need based, award to the person who is in need the most),

Hein award is being change/updated being discussed with the employee engagement committee

Create something the provides visibility on finances

Scholarship Committee is Sara Sweeny, Kyle Cooper, Brian Schamp, and Tasha Taylor

Bi laws meeting – comment period over

- EEO group being change
- When are Election to be held, time frame
- Updates are still being made to the document
- Special elections – possible election for chair
- Second issue of a final bylaw to be release for update

COMMITTEES:

Ombudsperson: Sherri reported the position is gone until funding can be provided.

Staff Scholarship: Katie reported staff scholarship Fundraising needs to be explained clearly, what fund is it going to



Fundraising: NA

Employee Engagement: Staff Picnic 22nd 11:30-1:30 Student Union, Topper Pride Day

OTHER BUSINESS:

Additional Items added:

- Assistant to provost distant employment issue, what is the policy
 - Brian, individual basis, the department determines if the employee can produce work remotely
 - Policy unknown at this time, research needed
 - Dr. Greiner, management decision, recommend by the departments,
 - Personnel issues are not a part of the reasonability of staff council, questions should be directed towards the department
- Sara Sweeny, cases by case basis based on job, example athletics

The next meeting will be held on DATE at TIME in the BOG Conference Room, 2nd floor of Shaw Hall.

Meetings are open to all staff. Reminder to staff that information can be found on the web at <https://westliberty.edu/faculty-and-staff/staff-council/> including the meeting minutes.

Meeting adjourned at 2:47

Minutes respectfully submitted by Mitchell M. , Secretary