



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – February 12, 2014

Present: Bruce Jochum (6/7), Bo McConaughy (5), Alan Ramsey (5), Dawn Swiger (4), Stacie Groch (5), Cindy McGee (1), Michelle Stack (1), Travis Hinkle (3)

Absent: Becky Bugaj (3), Mary Ann Edwards (4), Ken Murray (6/7), Jill Nixon (ACCE), Bev Burke (BOG)

The meeting was called to order in the Elbin Library conference room at 1:35 p.m. by Chair Bo McConaughy.

Bo asked if there were any questions or revisions to the minutes. There being none the minutes from the January 9, 2014 meeting of Classified Staff Council were unanimously approved.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

No report given. Jill Nixon was not present.

BOARD OF GOVERNORS:

No report given. Bev Burke was not present.

OLD BUSINESS:

Jim Stultz is still working with Bo on a one-day orientation program for new employees. Faculty, staff, and administration will be included in this orientation. There is hope that an orientation will be given once a month for new employees.

Staff Development has spent \$18,800 and have an estimated \$1,200 left in the budget for a total of \$20,000. We may need to raise money for more Staff Development funds. July 1st will start the new budget year for these funds.

NEW BUSINESS:

There were questions concerning the purchasing-card. Questions were asked if we were still able to order supplies. It was explained that the University is trying to limit any unnecessary spending.

Questions concerning the Staff Scholarship Fund were asked. Should we raise more money and have fund raisers? What should we use the money for? We are discussing ideas.

A motion to adjourn was made by Cindy McGee and seconded by Travis Hinkle. The meeting adjourned at 2:15 p.m.

Minutes respectfully submitted by
Dawn Swiger