



WEST LIBERTY UNIVERSITY ATHLETIC TRAINING



PROGRAM TRANSFER POLICY FOR ADMISSION

It is the policy of the WLU Athletic Training Program to evaluate each prospective transfer student on an individual basis in order to assess the specific needs of that student. The Program Director and Clinical Education Coordinator will evaluate the coursework and/or clinical experiences if any have been completed. Students wishing to transfer into the athletic training major must have the specified courses for the review board completed within one academic year after transferring. Transfer students must also complete the Review Board Process by the end of the semester from which they are transferring and be officially accepted into the major before advancing.

The following procedures for a prospective transfer student are to be utilized:

1. The prospective student should contact the Program Director via email or phone to discuss his/her desire to transfer.
2. The prospective student must follow and meet all general University transfer acceptance standards.
3. The prospective student should submit all undergraduate transcripts from all colleges that he/she attended to the University registrar. (WLU has a special transfer-student registrar.) The prospective student may also be asked to submit course syllabi/outlines/schedules for particular courses as requested by the Program Director or registrar.
4. The Program Director will assess the application and the coursework of the student to determine whether a transfer is feasible and possible.

Students *not* previously enrolled in a CAATE-accredited program

Students attempting to transfer from another college/university and who have **not** been enrolled in a CAATE-accredited Athletic Training Program and have **not** taken any Athletic Training Program -specific coursework must follow the same guidelines as any new WLU prospective AT student. These guidelines can be found on the Athletic Training Program web page under "Track Requirements" and "General Program Requirements." It is at the Program Director's discretion to decide what previous coursework taken by the prospective student will transfer in.

Students previously enrolled in a CAATE-accredited program

Students attempting to transfer from another college/university who **have** been enrolled in a CAATE-accredited Athletic Training Program and who **have** completed AT-specific coursework should provide the Program Director with the courses and course descriptions of any coursework from the previous institution. The Program Director reserves the right to contact the prior Athletic Training Program Director to further discuss any course content or the circumstances of transfer.



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Prospective students should realize that some AT courses might be required to be completed even if they have already been completed at a previous institution because the course content may be different, etc. Students need to have a minimum of four clinical practicums at WLU in order to graduate. Courses will be evaluated and accepted or declined for transfer on an individual basis by the Program Director. It is the decision of the Program Director and the Clinical Coordinator to decide the level at which a transfer student can enter the program. This is based on previous courses taken at another CAATE accredited program. Final acceptance is ultimately made by the Program Director.