

**WEST LIBERTY UNIVERSITY  
BOARD OF GOVERNORS**

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**Executive Committee  
Minutes  
August 4, 2021**

**Executive Committee Members Present:** Jack Adams, Jamie Evick, Rich Lucas

**WLU Administrators:** W. Franklin Evans, Scott Cook, Stephanie Hooper, Shemrico Stanley

1. Chair Lucas called the meeting to order at 8:06 a.m.
2. President's Update
  - a. Dr. Evans made a recommendation that the Executive Committee should meet after each sub-committee has met to give them an opportunity to bring those sub-committee items back to the executive committee.
  - b. Also suggested was that each sub-committee chair, once identified, should also be a member of the executive committee.
  - c. Dr. Evans noted the new administrators across campus, those being the Provost, Chief Financial Officer, and three new Deans.
  - d. An Executive Leadership Retreat will be held at the Highlands Center for Cabinet Members on August 9<sup>th</sup> and 10<sup>th</sup>.
  - e. The Fall Faculty-Staff Institute will be the opening for employees and Cabinet members to discuss University highlights on August 17<sup>th</sup>.
  - f. Fall Convocation will be held on September 8<sup>th</sup> or 15<sup>th</sup>. We are hoping to get the Governor to be the speaker for the occasion.
  - g. COVID-19 – A letter will be sent out later this week to the University family to discuss precautionary measures regarding wearing masks in all campus buildings due to the spike in the Delta variant cases.
  - h. Main Hall renovations are near completion except for the roof, which the University will be looking into replacing.
3. Campus Board appointments are:
  - Mackenzi Jones, SGA President
  - Ryan Glanville, Staff Representative, Coordinator of International Programs and Recruiting
  - Linda Cowan, Faculty Representative, Professor of Music

It was motioned by Rich Lucas and seconded by Jack Adams to add the stated members to the Board of Governors for the 2021-2022 year.

4. Mr. Cook gave the following enrollment update with overall headcount compared to last year:

<b>Overall</b>	<b>Fall 2021</b>	<b>Fall 2020</b>	<b>+/-</b>
Overall Headcount	2051	2205	-154
Freshmen	428	456	-28
Transfer	87	93	-6
Readmits	21	20	+1
Continuing	1165	1318	-153
Graduate	321	296	+25
New Student Accept Apps	<b>1202</b>	<b>1439</b>	<b>-237</b>

Dr. Evans noted that since undergraduate enrollment is declining we are having to branch outside of WV beyond to MD, KY, OH, VA and PA. He also expressed some concerns about the current metro rate and that they are having to reevaluate those current amounts.

5. Aquatic Center

Dr. Evans invited Drs. Kettler and Loughman to give an overview of the Aquatic Center Project. He explained that the funding came from the WV Department of Environmental Protection. The amount of the grant is \$1.5 million. Part of the purpose of the building is to act as a holding facility for crayfish, so communities can be developed in WV. Industry has funding to pay for these processes.

Dr. Evans wanted to make the executive committee aware of this project since this means a new facility will be placed on campus and will require approval of construction and changes to the master plan. Dr. Evans invited Drs. Kettler and Loughman to the full BOG August meeting to present and answer any questions the full BOG may have.

6. Tuition & Fee Corrections

Ms. Hooper explained the reason for the below four changes in great detail, per the chart.

<b>TUITION &amp; FEES</b>	<b>PREVIOUSLY APPROVED</b>	<b>REQUESTED</b>	<b>REASON FOR CHANGE</b>
<b>RNBSN</b>	\$3,566	<b>One Rate: \$3,655/sem</b>	Typo
<b>MA Art Therapy</b>	\$0	<b>Resident: \$475/hr Non-Resident: \$600/hr</b>	Was not included by previous CFO
<b>Physician's Assistant</b>	Class of 2024 Resident: \$30,561 Annual	<b>Class of 2024 Resident: \$30,124 Annual</b>	Error
<b>MS SLP Application Fee</b>	\$0	<b>\$40</b>	Was not included by previous CFO

It was motioned by Jack Adams and seconded by Rich Lucas to accept the above changes to tuition and fees based on the reason noted in the chart for said changes.

7. Final Budget Status

Ms. Hooper explained that the cash as of June 30, 2021 from the financial statement projected cash was \$12,890,951.13. However, the total unrestricted cash is \$3,928,088.01.

Ms. Hooper also discuss the FY 21 Operating Budget Status presenting a balance budget for the fiscal year.

8. The meeting was adjourned at 8:39 a.m.

Richard Lucas

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Chair

Jamie Evick

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Secretary