

**WEST LIBERTY UNIVERSITY  
BOARD OF GOVERNORS**

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**Executive Committee  
Minutes  
September 30, 2020**

**Executive Committee Members Present:** Jack Adams, Rich Lucas, Kris Williams

**WLU Administrators:** Scott Cook, Katie Cooper, Brian Crawford, Stephen Greiner, Diana Harto, Stephanie Hooper, Roberta Linger

1. Chair Lucas called the meeting to order at 8:00 a.m.
2. President Greiner presented a non-substantive edit to BOG Policy 1 that revises wording related to an Alumni member of the search committee and that would allow the BOG Chair to add additional members to the search committee, if desired. Motion to approve was made by Kris Williams and seconded by Jack Adams. Motion passed.
3. Stephanie Hooper presented BOG Policy 60 – Information Technology Governance. The proposed policy has been through the required 30-day comment period. One comment was received, which is addressed in the policy. This policy repeals the current BOG Policy 49 – Computer Abuse. Motion to approve was made by Kris Williams and seconded by Jack Adams. Motion passed.
4. Stephanie Hooper presented emergency revisions to BOG Policy 32 – Sexual Harassment, Sexual Discrimination, and Other Unlawful Conduct. The revisions proposed are necessary to be in compliance with new federal requirements. They address 1) prohibited conduct falling within Title IX, and 2) prohibited conducted not within Title IX. These changes are interim. A new draft policy will be finalized and proposed changes will be put out for 30-day comment through the normal approval process as soon as possible. Motion to approve was made by Kris Williams and seconded by Jack Adams. Motion passed.
5. Stephanie Hooper presented a Notice of Intent to create a new BOG policy on Human Resources Administration and Employment Practices. Motion to approve was made by Kris Williams and seconded by Jack Adams. Motion passed.
6. Scott Cook presented a recommendation to add Crawford County, PA to the list of metro rate counties. He suggested that the county not be added at this time as there are counties closer and there is one student from there currently enrolled. The request was denied.
7. Roberta Linger presented a budget status update as of 31 August. Because of a change to OASIS in August, not all spending was reflected in the report. She reported that revenue is about where it was expected to be, reflecting lower numbers from room and board fees. She will have a more complete end-of-quarter report available at the Finance Committee meeting in two weeks. She also reported that the annual audit is going well. It is being done entirely remotely and should be completed on time.
8. Scott Cook presented the following items:
  - a. An enrollment update showing about a 1.5% decrease in headcount compared to last year. The national average this fall is about a 2.5% decline. We are down in freshmen

and transfers, but up in continuing and graduate students. The number of students in campus housing is down, in large part due to the fact that most students have chosen to live in single rooms.

- b. A proposed change to the Spring Schedule. The suggestion is that the spring semester start a week later than originally planned and that spring break be cancelled. There was consensus that this is appropriate and should be done.
  - c. A proposal that the November commencement ceremony be virtual. There was consensus that this is also a necessary step.
9. President Greiner provided his report, which included the following:
- a. WLU has been notified of a significant grant. The details of the grant will be announced by the state at some point in the near future.
  - b. Work on the 4<sup>th</sup> floor of Campbell Hall has progressed well. The Speech Pathology - Audiology and Clinical Psychology Clinics are almost complete.
  - c. There is an NCAA meeting today to discuss winter sports. We expect that the start of basketball season will be delayed until January and be shortened. The MEC Commissioner will request that the NCAA adjust their rules so that student athletes don't lose a year of eligibility by playing in this shortened season. If this change doesn't happen, some athletes may not play.
  - d. The WV-DHHR is to conduct surveillance testing for COVID-19 on campus, with 10% of students, staff, and faculty on campus being tested weekly. The state is to pay for the testing, and it is hoped that it will begin next week. There are currently no COVID-19 cases on campus, however there are still a few students in isolation because of being contacts. Two students are being charged under the student code of conduct for holding a party over the past weekend.
10. The meeting was adjourned at 8:36 a.m.

Richard Lucas

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Chair

Jack Adams

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Secretary