

**WEST LIBERTY UNIVERSITY
BOARD OF GOVERNORS**

**Executive Committee
Minutes
December 4, 2019**

Executive Committee Members Present: Jack Adams, Patrick Ford, Kris Williams

WLU Administrators: Scott Cook, Brian Crawford, Stephen Greiner, Stephanie Hooper, Roberta Linger

1. Vice Chair Williams called the meeting to order at 8:02 a.m.
2. Budget Report. Ms. Linger gave a report on the FY20 budget status as of the end of November. Revenue and expenses are close to budgeted amounts at this point. She explained several relatively minor variations and commented on processing changes being implemented in the State Auditor's Office, which have slowed the outgoing flow of funds to vendors. The growth of expenses is outpacing growth in revenue generation, which is unsustainable and must be addressed.
3. Ms. Hooper reported that Southwest Energy has offered an oil and gas lease for 4.7 acres for an 18% production royalty plus \$5,500/acre. There was some discussion about the offer. The lease will be brought to the December 11, 2019 meeting of the Board.
4. Budget Reduction. We have been notified by the WV Higher Education Policy Commission that the state is implementing a 4.6% mid-year appropriation cut. This amounts to slightly less than \$419,000. The President's Cabinet will be meeting on December 17th to make budget reduction decisions. The President requested that his scheduled January 1st pay raise be cancelled.
5. Nominating Committee. Mr. Lucas was elected at a special meeting of the Executive Committee to serve as co-chair of the Search Committee along with Mr. Adams. They have proposed a list of individuals to serve as additional search committee members:
 - a. Scott Cook (administration)
 - b. Katie Cooper (staff)
 - c. David Croft (Foundation Board)
 - d. Courtney Huffman (faculty)
 - e. Nick Sparachane (community member and donor)

Mr. Adams made the motion to recommend this list to the full Board, Ms. Williams seconded. Motion passed.
6. Presidential Search. The ad went out before Thanksgiving and applications are being received. The first meeting of the search committee will occur immediately after the December 11, 2019 Board meeting.
7. Honorary Degree. President Greiner proposed awarding an Honorary Degree to Phyllis (Flip) West at the Spring Commencement ceremony. A motion to this effect was made by Ms. Williams and seconded by Mr. Adams. Motion passed.
8. Executive Session – Personnel. Pursuant to WV Code § 6-9A-4, at 8:35 a.m., a motion to retire to executive session to discuss a personnel matter was made by Jack Adams and seconded by Kris Williams; motion passed.
9. Actions from Executive Session. A motion to rise from executive session at 8:55 a.m. was made by Kris Williams and seconded by Jack Adams; motion passed and the Committee rose from executive Session.

The following action was taken:

- a. A motion was made by Kris Williams and seconded by Jack Adams to make President Greiner an advisor to the Presidential Search Committee; motion passed.

10. The meeting was adjourned at 9:00 a.m.

Patrick Ford _____
Chair

Jack Adams _____
Secretary