

**WEST LIBERTY UNIVERSITY  
BOARD OF GOVERNORS**

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**Executive Committee  
Minutes  
August 7, 2019**

**Executive Committee Members Present:** Jack Adams, Patrick Ford, Kris Williams

**WLU Administrators:** Scott Cook, Brian Crawford, Stephen Greiner, Diana Harto, Roberta Linger

1. Chair Ford called the meeting to order at 8:00 a.m.
2. Ms. Linger gave a report on the FY20 budget status as of the end of July.
  - a. All revenue and expense items are in alignment with expectations at this time. The annual audit is underway, and the auditors will be on campus in September.
  - b. President Greiner gave an explanation of an issue with soccer scholarships awarded by the former Men's Soccer coach that resulted in unexpected expense.
  - c. Ms. Linger discussed the results of a recent visit by a consultant from Ellucian regarding our use of BANNER. This visit resulted in a number of recommendations, some of which will be acted upon. A number of changes and updates are planned for the next several years.
3. Mr. Cook gave an enrollment update. Summer enrollment was up this year by 162 students, primarily because of lowered tuition. Undergraduate applications and accepted applications are up for the fall semester, but registration is down due to a decrease in returning students compared to last year. This is at least partially the result of an early start to the Spring 2019 semester, when we did not add as many transfer and new students as normal. There is one more transfer day scheduled this summer, but total enrollment for the fall semester is expected to be down slightly from last year.
4. President Greiner reported on several items:
  - a. Two visitors were here from China last week to discuss enrolling students in our MBA Healthcare Management program. They also expressed a desire for certificates in Physical Therapy and Nursing, which we may be able to accommodate. The relationship with this group will be non-exclusive.
  - b. Approximately 150 young people were on campus recently for the Sheriff's Youth Leadership Academy. It was the first time this event was held here. There was a great deal of positive feedback received from the group and indications are that they may be back in the future.
  - c. Construction updates:
    - i. The new apartments across the road will not be ready when students return. The housing staff is working to provide temporary housing and furniture storage for students until the buildings are complete. There were questions and some discussion around this topic.
    - ii. The President met with Gary West yesterday to discuss the restaurant and cabins. The water pressure issue has been resolved and Mr. West is willing to lower the amount the University pays to lease the cabins, allowing us to lower the rent and making them a more attractive housing option for students.
    - iii. The football field turf won't be done until August 24<sup>th</sup>. The team will be using the grass soccer field for practice until then.
    - iv. The residence hall elevator projects have been completed.

- v. The sidewalk repairs are almost complete.
  - vi. The Shotwell Hall access ramp project will be complete before classes start.
  - vii. A contractor will be demolishing the houses on the recently acquired property across Route 88 very soon.
  - viii. The quote on finishing the fourth floor of Campbell Hall has been received. The cost is too high to allow for everything to be done at this time; however, we will re-evaluate and prioritize the elements of the project to allow for the most important items to be done soon.
  - ix. The Library elevator project has been delayed by an unforeseen problem. It will be completed as soon as possible.
  - x. The track project is still a few weeks from completion. About one-fourth of the track surface still has to be put in place and then lines will be painted.
  - xi. The Arnett Hall HVAC replacement project will be done next week.
- d. We lost our Men's Tennis and Acrobatics & Tumbling coaches recently. Replacements have been hired for both positions. Both new coaches are young but have strong competitive backgrounds and come highly recommended.
  - e. WV State Code requires that the reason for any executive session must be listed on board agendas. Such an item has been placed on the agenda for this meeting.
- 5. Ms. Williams made a motion to go into executive session to discuss a personnel matter. The motion was seconded by Mr. Adams. The committee went into executive session at 8:52 a.m.
  - 6. The committee came out of executive session at 9:18 a.m. No actions were taken.
  - 7. The meeting was adjourned at 9:20 a.m.

Patrick Ford \_\_\_\_\_  
Chair

Jack Adams \_\_\_\_\_  
Secretary