

**West Liberty University
Board of Governors**

**Minutes
February 6, 2019**

Attendance:

Jack Adams, Cindy Fluharty, Patrick Ford, Jim Haizlett, Rich Lucas, Zachary Rhodes, Teresa Toriseva, Rhonda Tysk, Kris Williams

Unable to Attend:

Joe Carey

Administration/Faculty/Staff:

Scott Cook, Brian Crawford, Mary Ann Edwards, Steve Greiner, Cheryl Harshman, Diana Harto, Jason Koegler, Roberta Linger, John McCullough, Joe Montemurro, Cathy Monteroso, Nick Musgrave, Gerrard NeCastro, Ron Witt, Kelly Young, Angie Zambito, Katy Zane

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair Ford called the meeting to order at 4:04 p.m. and a quorum was established.

II. Introductions

A. Katy Zane – Library Presentation

Ms. Zane distributed a handout detailing the use of many library functions. As part of her technology services, she puts numbers to what the library and its staff does, areas where they are succeeding, and areas needing improvement. They lend books locally, schedule author visits, and assist students, staff, faculty, and the community with their utilization of the library.

III. Public Comment

None

IV. Agenda Order

No changes were made to the agenda order.

V. Approval of Minutes*

A. Minutes of the Full Board November 28, 2018*

On motion by Jim Haizlett and seconded by Rich Lucas, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of November 28, 2018.

B. Minutes of the Executive Committee January 16, 2019*

On motion by Cindy Fluharty and seconded by Rich Lucas, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of January 16, 2019.

Mr. Adams stated, "I want to let the entire Board know that following the comments made at the last Board meeting regarding the compensation at the University, the Executive Committee took a deep dive into those concerns. Kris Williams has the expertise in the area as she has been in charge of Human Resources and Compensation at various times throughout her career. She met with Diana Harto several times and reviewed all of the State studies and policies. The compensation philosophy and structure that the University is utilizing is in compliance with the State of West Virginia Code. Kris and Diana walked us through both at the last Executive Committee meeting and we were satisfied that the State requirements are being appropriately applied by the President and the University."

VI. Board Items for Approval*

A. Reorganization of the College of Liberal Arts

Dr. Crawford noted that the College of Liberal Arts is asking for the approval to split the current Department of Humanities into two pieces; one of which would be the Department of English and Modern Languages, the other the Department of Humanities and Social Sciences.

Pursuant to Board of Governors Policy No. 4, Change in the Organization of Schools, Divisions, Departments or Other Administrative Units, the Board of Governors is asked to approve the College of Liberal Arts reorganization as stated.

On motion by Jack Adams and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the College of Liberal Arts reorganization, effective July 1, 2019.

B. Compact Goals

Dr. Crawford stated that the University is asked each year to update their compact goals with the HEPC, the document we call the Compact, which describes how WLU interfaces with the Master Plan in Higher Education. The "Progress Sheet" tab lists the proposed goals, to which there has been no response from the HEPC.

On motion by Jim Haizlett and seconded by Rich Lucas, it was unanimously adopted by the West Liberty University Board of Governors to approve the 2019 update to the Compact goals.

C. Healthcare Management Certificate (HCM)

Dr. Crawford stated that we are actually asking the Board to delegate authority to approve all areas of emphasis in baccalaureate minors to the President, which we still do for programs and majors, but for the less significant academic minors, certificates and areas of emphasis, without needing Board approval for each certificate. The Healthcare Management Certificate will be the first certificate for approval.

On motion by Jim Haizlett and seconded by Zach Rhodes, it was unanimously adopted by the West Liberty University Board of Governors to approve the delegation of authority for the approval of areas of emphasis, certificate programs, and baccalaureate minors to the President of the University.

D. Memorandum of Understanding – WLU and WLU Foundation

Ms. Hill stated that the WLU Foundation is a private 501(c)3, the purpose of which is to raise money in support of functions at WLU. From time to time there are revisions to the agreement between the two, but this has not been done since January 2014. This agreement basically is saying that the State of WV does permit the President of the University to have the Foundation Director report directly to the President. Ms. Hill will report to the President of WLU, which is permitted in the State of WV for a public entity to supervise the personnel of a private entity. A discussion followed with regard to Ms. Hill's duties and her additional role to fundraise.

On motion by Jack Adams and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the Memorandum of Understanding between West Liberty University and the West Liberty University Foundation.

VII. President's Report

Dr. Greiner noted that it's been an exciting month, marking the start of his fourth year at WLU. A discussion followed on inherited issues at that time and how operations are to date.

Dr. Greiner discussed a bill that has already passed the senate and is now in the house for discussion. The bill deals with free tuition for associate degrees, which would be devastating to University enrollment. Another opposed piece of legislation is the campus carry bill, which would

allow students to have weapons in residence halls and classrooms. The bill has not yet been introduced. The Higher Education Governance bill would create the office of Post-Secondary Education; this office would do what the HEPC is already doing. HB 2627 would allow for unlicensed and unregulated professional practice in social work. Social workers would no longer need to be licensed in the State of West Virginia.

Dr. Greiner attended a meeting of the I-70 repair and renovation project. Parts of I-70 will be closed for 18 to 20 months beginning February 2020 to repair 25 bridges from Bridgeport, Ohio to the Pennsylvania state line. Depending on where you're coming from, these closures will impact travel time for black and gold days, campus visits, and any event held at West Liberty.

The apartments across the street are on schedule to be completed in July. Ms. Linger is to meet with R&D Holdings next week for contractual information so Mr. Cook can start signing students up to live in the apartments. The houses for the location of the third building will not come down until after the students move out in May. R&D is still interested in purchasing the yellow house. Fencing is being installed at the soccer and track complex. New chillers for Arnett Hall will be replaced during spring break with boilers being done in the summer. The only project not in progress at this time is the 4th floor build out of Campbell Hall. A new audiology lab has been added in Campbell Hall, where every Wednesday hearing tests will be offered for people in the community for nominal cost, giving our students required lab experience.

The final piece of property on Van Meter Way has been purchased, and the University now owns from the Federated Church up to the corner, for a total of seven acres. Dr. Greiner invited Board members to a presentation next week on the Campus Facilities Master Plan. The University is required to have a plan, the last one was done in 2009, which will be updated and presented by the Mills Group on Tuesday at 10:00 a.m. The plan will eventually be presented to the Board for approval.

WebEx, a video conferencing program, helps students earn their degree or participate in professional development with their camera, speaker, and microphone enabled computer. A student who moved to California was able to complete their studies via WebEx with their former classmates.

The Hilltop Players were selected for a competition at the Region Two Kennedy Center American College Theater Festival in New Jersey. This is quite an honor, especially since this was the only play selected that was student directed and produced.

WLU will be hosting 180 young people considering a career in law enforcement. The West Virginia Sheriffs' Youth Leadership Academy will be held this summer and become an annual event.

Student athletes are not just here for the sport. In the fall 2018 semester, the 18 athletic teams had a combined GPA of 3.19, which speaks well for our athletes. WLU coaches do a great job in recruiting student athletes.

VIII. Finance Report

Ms. Linger gave an operating budget status ending January 31, 2019. We will receive our final and largest allotment from the State on March 31st. The expenses side is running a little high with utilities and a water issue, but overall we are in good shape.

IX. Reports

A. Provost (Crawford)

The MS in Athletic Training has been submitted, and we should have more information in a few months. We have submitted the HLC required interim reports on the MS in Dental Hygiene and the MA in Clinical Psychology, and they, too, should get back to use in a few months. Yesterday, the state Reauthorization Committee of the HEPC met; every institution is required to reapply for recommendation to continue granting degrees. All accredited institutions have a Carnegie classification, which they were given many years ago when they were given the authority to grant degrees. WLU will be changing its Carnegie classification

and moved up to master degree granting, since we have now granted more than 50 masters degrees. On March 29th the Institutional Master Plan visitation conference will occur. The Board members will receive an email inviting you to attend; we will be required to have a few members in attendance. The meeting will take place in the R. Emmett Boyle Conference Center.

B. Enrollment Update (Cook)

Mr. Cook distributed an enrollment report and reviewed the figures with the group. Spring numbers are down and could be due in part to the early start of the semester. A division meeting is held every month, and the staff are aware of the challenges we are facing at WLU. Technology will play a factor in enrollment, with geofencing being used for customer targeting to distribute ads for programs at WLU. He also noted that Beta Hall rooms will move to single rooms only next year.

C. Foundation (Hill)

Ms. Hill distributed a Development report and introduced Nick Musgrave, Development Coordinator at the downtown center. She also made available the Annual Report that was mailed in December. After a review of the Development report, upcoming events were noted. The MEC tournament will be held in Wheeling this year with alumni events being planned in conjunction with the tournament. A donor reception may be planned around the upcoming Hughes Lecture Series. Founders Day of Giving will be held April 2nd, with continued support from Rich Lucas and Main Street Bank, with a matching gift of \$15,000 for the first \$15,000 pledged. The title sponsor of the Great Gala this year will again be WesBanco, and the proceeds will benefit campus technology. Joe Rodella and Roberta Linger have come up with a strategic plan for technology.

D. Student Government Association (Rhodes)

Mr. Rhodes stated that the bus trip to New York City will take place the weekend of April 12th, with three buses at a cost of \$50/per student. Tickets will be sold after spring break. The Spring Fling dance will be held at the end of Greek week on April 19th; the dance will be held off campus. Applications for organizations requesting funding from SGA are due in a few weeks. With some of the applications not being properly completed, workshops will be held to assist in this process. SGA day will be held during dead week with a carnival on the quad. It's time to start thinking about elections, which will be held mid-April, and are looking for interested students.

Mr. Haizlett did not have a faculty report prepared, but noted he is on sabbatical this semester. He attended a workshop in North Carolina and has been experimenting with 3D printers to incorporate into the classroom. Mr. Haizlett will be completing his Board appointment at the end of this semester. Faculty will hold an election for their next representative in April.

Ms. Tysk noted that as the staff representative, she will also be wrapping up her time as a Board member. An election will be held in April for the replacement representative. She stated that it's been an honor and a privilege to serve on the Board and a great learning experience. She thanked the Board members for treating the faculty and staff representatives with respect, and asked that they continue to be mindful of those employees who speak with the Board about issues that they feel are important.

X. Information Gathering

None

XI. Possible Executive Session

None

XII. Actions Emanating from Executive Session

None

XIII. Next Meeting Date – Wednesday, April 3, 2019

XIV. Adjournment

On motion by Cindy Fluharty and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to adjourn the meeting at 5:47 p.m.

Patrick B. Ford _____
Chair

Jack Adams _____
Secretary