

**WEST LIBERTY UNIVERSITY  
BOARD OF GOVERNORS**

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**Executive Committee  
Minutes  
September 20, 2017**

Executive Committee Members Present: Les DeFelice, Pat Ford, Jim Stultz

WLU Administrators: Stephen Greiner, Brian Crawford, John McCullough, Scott Cook, Roberta Linger, Diana Harto

Others: Jack Adams, John Gompers, Jim Haizlett

1. Chair DeFelice called the meeting to order at 8:00 a.m.
2. President Greiner reported on the following items:
  - a. Our HLC liaison, Linnea Stenson, will attend the October 4, 2017 Board of Governors meeting. It was agreed that she will be the first item on the agenda.
  - b. Dr. Greiner indicated that there are approximately 25 projects either underway or planned for this fiscal year. He then gave updates on several of these:
    - The track project continues, with demolition of houses starting next week. Soil boring has found bedrock at seven feet or slightly more.
    - Fire pit installation has been awarded to a local vendor, Top Notch, at approximately half the cost of other bids.
    - Repair and renovation to the second floor of Rogers Hall is planned for summer 2018.
    - Shotwell Hall renovation planning is beginning.
    - Technology for instructional spaces is a priority. Funds from new leases or other unplanned income will be applied to these upgrades.
    - Changes to the Annex building: WFF is moving to Hughes Hall, and Campus Safety will move to the Annex. The ceramics studio will be moved to Krise basement. The ground floor of the Annex will be converted to a changing area for baseball and for use as a public restroom facility to support athletics.
    - A fitness center is planned for the Krise Hall basement. This project will take place next summer.
    - A number of baseball alumni are interested in raising money to construct an indoor practice facility on campus. Some pledges have been received and fundraising efforts are ongoing. This will allow Blatnik to become a true recreation facility for the general student population.
    - There are several university vehicles that need to be replaced, including Campus Police vehicles. The plan is to use Enterprise for fleet management. Enterprise is currently in negotiations with the WV Attorney General's office regarding establishment of an indemnification agreement.
  - c. Dr. Greiner reported that the marching band will be returning beginning in the fall of 2018. A press conference is planned for tomorrow, September 21, 2017, to make this announcement to the public.
  - d. Cell Tower – currently WLU leases property to American Tower. The agreement is in place through 2056, and generates just over \$1,200/month in revenue. American Tower has presented two options to modify this lease, which Roberta Linger explained. The first is to increase the monthly payment to \$2,300 and shorten the length of payments to 20 years. The other is for a one-time lump sum payment of \$209,000. A second company has also expressed interest in buying out American Tower's lease, which is still being investigated.

- e. A proposed change to the organizational chart was discussed. The proposed change would move Campus Police under the VP for Student Services and Registrar.
  - f. BOG Policy 34: Nepotism was discussed. Dr. Greiner indicated that a new draft was just received from the Assistant Attorney General this morning. He recommended that discussion of this policy by the full board be delayed until the policy is in a more final form, which he indicated should be in time for the November meeting. Some discussion ensued concerning the restriction of employment of family members of BOG members. Diana Harto will research the policies at other institutions and provide further information to the BOG Executive Committee.
  - g. Information regarding the Reeves County, Texas property was shared. The latest offer to purchase the property is \$60,000, which is being considered. The gift is split between WLU and Bethany College.
  - h. The Southwest Energy land lease agreement has gone to the AGE office. If it is signed by September 25<sup>th</sup>, Southwest will pay an additional \$25,000.
3. Roberta Linger provided a FY18 budget status report. At this point, all revenue and expense indications are good.
  4. Diana Harto reported on the following:
    - a. BOG Policies 22 and 24, which have been edited to change terminology from “classified staff” to “staff” are almost through their 30-day comment periods with no comments.
    - b. BOG Policy 58: Compensation Management Rule, is also near the end of its comment period with no comments. A subcommittee has developed a Compensation Administration Guidelines document to create procedures necessary to implement this policy.
  5. The committee went into Executive Session at 8:45 a.m. to discuss a personnel matter.
  6. At 9:10 a.m. Jim Stultz made a motion to move out of executive session. Pat Ford seconded the motion. Motion passed unanimously.
  7. Pat Ford made a motion to recommend to the full Board of Governors that President Greiner be given a three-year contract, with the components of that contract being: in year one, the salary remains at its current level of \$215,000; in year two, the salary would increase to \$225,000; and in year three, the salary would increase to \$235,000; with all benefits to remain the same, subject to approval by the WV HEPC. Jim Stultz seconded the motion. Motion passed unanimously.
  8. The meeting was adjourned at 9:12 a.m.

Leslie DeFelice

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Chair

James R. Stultz

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Secretary