

**West Liberty University
Board of Governors**

**Academic Affairs Committee
Minutes
August 1, 2023**

Attendance: Robert Kreisberg, Jenna Maguire, Tom Cervone, Jack Adams, Rich Lucas

Unable to Attend: David McKinley

Administration/Faculty/Staff/Guests: Tim Borchers, Cathy Monteroso, Cyndi Galloway

1. Call to Order/Roll Call

Cathy Monteroso called to order at 9:02 AM.

Cathy Monteroso noted that a new chair will need to be selected for this committee.

2. Approval of Minutes

March 14, 2023

On motion by Tom Cervone and seconded by Rich Lucas, the West Liberty University Academic Affairs Committee unanimously approved the minutes of March 14, 2023.

3. New Programs

Ed.D. was approved by HLC, and we've already started to receive applications. 4 applications are complete, and 10 others are in the application pool. Ed.D. will begin in the Fall. Data Science is also starting as a new program this Fall.

4. New Faculty and New Faculty Orientation

8 new faculty members will be joining us this Fall and 1 half-time faculty was hired for Ed.D.

New Faculty Orientation will be held August 14th & 15th.

Cathy would like to bring back the faculty mentoring program in the near future.

5. Academic Administrative Team Meeting

An Academic Administration Team meeting will be held on Wednesday, August 16th.

6. Dual Enrollment Pilot

7. Cathy discussed a Dual Enrollment Program Pilot that we've opted to participate in. We currently offer Early Entrance, and we'll now have a Dual Enrollment Programs in addition to that. We offer a reduced rate of \$25 per credit hour for students in Early Entrance courses. For Dual Enrollment courses, the state will reimburse \$75 per credit hour, however students must be in a pathway established through HEPC to receive the reimbursement. We'll offer 3 pathway options—Grow Your Own (Education), Nursing, and Social Work/Social Sciences. Most pathway options have courses that lead to all of our General Studies programs and we're working on a Business pathway for next year.

8. Program and Annual Review Update

Cathy shared that we have a task force in place that is working on program review and annual review updates to follow Series 10 and 11. The task force hopes to have a program guide ready for the Fall. We'll still have the 5-year reviews but have the additional components and there's also an annual planning review process. This is not intended to create additional work for faculty. We're also reviewing outside sources to complete an overall program review.

9. Articulation Agreements

MOU was established with Bethany in Education and Nursing. An ITP will be submitted to HEPC. Tuition is paid at Bethany and then Bethany pays us to take the student. Students would be dually enrolled and receive a degree from both institutions.

MOU with Marshall for Aviation. Marshall delivers course content. Students will pay us and we pay Marshall for delivery of courses.

10. Faculty Workload Policy 210

The biggest concern with this is loading. The Faculty Senate will be reviewing this, this fall. Robert Kreisberg noted that we should find a way to address faculty overloads (how it's paid and when). Cathy responded that this will be on the Faculty Senate agenda in the Fall.

Other

Robert Kreisberg asked about the upcoming faculty workshops on 8/17. He shared that most faculty he's spoke with don't like the idea of the workshops/PD on this opening day. They're more interested in taking that time to setup for their courses. Cathy responded that time has been left open for college meetings in the afternoon and many faculty she's talked with have shown interest in the PD sessions—many of them came to her with their ideas.

11. Adjournment

Robert Kreisberg motions to adjourn with a second from Tom Cervone.
Meeting adjourned 9:31AM

Minutes submitted by: Cyndi Galloway