

**West Liberty University
Board of Governors**

**Academic Affairs Committee
Minutes
October 3, 2023**

Attendance: Tom Cervone, Robert Kreisberg, Jenna Maguire

Unable to Attend: David McKinley, Rich Lucas, Sarah West

Administration/Faculty/Staff/Guests: Tim Borchers, Cathy Monteroso, Cyndi Galloway

1. Call to Order/Roll Call

Tom Cervone called the meeting to order at 8:00 AM.

2. Approval of Minutes

September 1, 2023

On a motion by Tom Cervone, the minutes of September 1, 2023, were approved.

3. Student Success Center Update-Cathy Monteroso

Cathy shared that Andrew Lewis was hired as the Director of the Student Success Center. Andrew started yesterday and will be moving to the library in the near future.

Faculty Fellows-Faculty Fellows has been added to the Student Success Center. This involves faculty in helping with the advising process in the Student Success Center.

An additional Student Success Coaching position is open, and Andrew will lead that hiring process.

4. Program Development-Cathy Monteroso

Aviation-The Intent to Plan was submitted to HEPC and is moving through that process. Our intent is that program approval will go to Faculty Senate in October and then to the BOG.

A new track in MAED, Music Education, was approved by Graduate Council.

We have a new certificate in Zoo Animal Science at the Graduate level. This requires 9 credit hours. We've been working to develop certificates and are considering some undergraduate options, too. Cathy noted that we do already have certificates in Principal/Superintendent and Instructional Design for Learning.

5. New Faculty Orientation is continuing monthly. Meeting with new faculty once a month as a support system. We are considering bringing a peer mentor program back to campus.

6. Dual Enrollment Pilot Education (Grow Your Own), Nursing, Social Services

We have 244 students from Wheeling Park and 61 from John Marshall. This is just for the current Fall semester; more will be added in for the Spring semester. Some students are enrolled in multiple courses and the state provides the funding for the students to take these courses. The state pays \$75 per credit hour for the dual enrollment courses.

Nursing courses aren't fully developed at this point. Students are being encouraged to enroll in a pathway so that the state will pay for their courses. If they're not enrolled in a pathway, the state will not pay. Cathy will share a list of dual credit courses with Dr. Kreisberg.

Dual credits are transferable and in the past 70% of dually enrolled students did end up enrolling.

7. 5-year Program and Annual Review Update

Cathy provided a draft for each review. These are due February 1st.

Department Chairs were given these documents in August, feedback was shared, and some updates were made. Chairs are reviewing one more time and are to send final recommendations to Tammy McClain by October 9th.

The annual review would eliminate the ITP as long as it's in your planning document.

Cathy would like to have BOG representation on the Program Review Task Force. Tom Cervone volunteered to sit on the committee as a BOG Representative. Any suggestions will need to be taken to the BOG for a vote.

The meeting adjourned at 8:27 AM.

Minutes submitted by: Cyndi Galloway