

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
May 23, 2024**

In Attendance: Rich Lucas, Michael Baker, Tom Cervone

Others in Attendance: Tim Borchers, Cyndi Galloway, Jacob Manning, Richard Carter

Unable to Attend: David McKinley

The meeting was called to order by Rich Lucas at 10:16 AM

Approval of Minutes-March 14, 2024

On motion by Tom Cervone and seconded by Rich Lucas, the West Liberty University Executive Committee unanimously approved the minutes of March 14, 2024.

Agenda Items for the upcoming BOG Meeting

The following agenda items for the upcoming BOG meeting were discussed:

- a. Oath of Office-Katie Kacmarik and Erikka Storch
- b. IT Annual Report
- c. Strategic Plan
 - i. No comments were received from sub-committee members at this week's meetings.
- d. Policy 56: Deadly Weapons
 - i. Board Rule 1.9 – Many institutions are creating and approving a similar policy. We have received and reviewed some comments from campus members and the Chancellor's Office. A change to the language in section 4.4.3 will still need to be made. This adjustment to 4.4.3 will be made before the approval request at BOG on June 5th.
- e. Graduate Studies Annual Report
 - i. Sherri Theaker will be presenting the report on June 5th
- f. Capital Projects Report
 - i. Joe Rodella will be providing this report on June 5th
- g. Schedule of Meetings July 2024- June 2025
 - i. This will be voted on at the BOG meeting. The January meeting is moving to February and the March meeting to April. Governance will be moved to a Wednesday meeting and Finance will meet on Thursdays before the Executive meeting.
- h. Academic Program Review Update and Contribution Margin Information
 - i. Dr. Borchers shared slides from CLA. This will be presented at the June 5th BOG Meeting. All program data was reviewed, and results have been shared with all Department Chairs.
- i. December Commencement Speaker and Honorary Degree

- i. Todd Cover
- j. Sub-Committee Membership
 - i. Erikka Storch and Katie Kacmarik will each be added to two sub-committees and chairs will need to be identified.
 - ii. BOG Self-Evaluation results will be a discussion item at the June 5th meeting.
 - iii. Dr. Borchers suggested holding a BOG Orientation Meeting prior to the first BOG Meeting on on August 14th.
- k. Center for Teaching, Learning, and Online Education
 - i. Online Education was left off the title when approved at the last meeting. This will need re-approved.

Action Items

Dr. Borchers requested that the Executive Committee recommend approval of the Policy 56/BOG Rule 1.9 to the Full Board. With only one change being made to 4.4.3 regarding the language only. This policy mirrors the policy that other institutions in the state will be using.

Mike Baker requested a motion to accept Policy 56/BOG Rule 1.9 moving to the Full Board as written with exception of 4.4.3.

Tom Cervone motions, seconded by Mike Baker.
No additional discussion.
Motion passes unanimously.

Other Items for Discussion

Dr. Borchers noted that Richard Carter and Jamie Evick both have terms ending at the end of June. Jamie Evick would be eligible for re-appointment if she is interested in continuing on the BOG.

Mike Baker motioned to adjourn the meeting with a second from Tom Cervone. The meeting adjourned at 10:46 AM.

Minutes submitted by: Cyndi Galloway