

**West Liberty University
Board of Governors**

**Minutes
March 27, 2024**

Attendance: David McKinley, Rich Lucas, Jenna Maguire, Robert Kreisberg, Lou Karas, Richard Carter, Mike Baker, Tom Cervone, Stephanie Shaw

Unable to Attend: Jamie Evick

Administration/Faculty/Staff/Guests: Tim Borchers, Cyndi Galloway, Joe Rodella, Sherri Theaker, Ann Saubier, Tasha Taylor, Jacob Manning, Brad Forshey, Katie Cooper, Lori Hudson, Betsy Delk, Stephanie North, Cecilia Konchar Farr

- I. Call to Order/Roll Call/Quorum and Mission Statement**
Chair McKinley called the meeting to order at 4:00 p.m. and a quorum was established.
- II. Introductions**
None.
- III. Public Comment**
None.
- IV. Agenda Order (Board may move to change order of consideration)**
- V. Approval of Minutes***
 - A. Minutes of the Full Board January 31, 2024***

On motion by Richard Carter and seconded by Robert Kreisberg, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of January 31, 2024.

- VI. President's Report**
Dr. Borchers provided updates on Strategic Planning, Inauguration, Job Searches, and Strategic Initiatives to improve enrollment.
- VII. Board Reports**
 - A. Academic Affairs (Borchers)**
Dr. Borchers provided updates in Academic Affairs. He shared that Mickey Marotti would be our Spring Commencement Speaker and that would be voted on later in the meeting. A Biology Department Reorganization was discussed and would also be voted on in this meeting. An update on the Aviation Program was given.
 - B. Student Affairs/Enrollment Management (Cooper)**
Katie Cooper provided updates on Spring 2024 and Fall 2024 enrollment. She noted that our Strategic Enrollment Management Plan would kick off soon and updates would be given to BOG along the way.

Financial Aid Optimization-A meeting took place recently with EAB and they're helping us to make sure that waivers are being used in the best way possible.

Katie shared that a First-Generation Student Success Conference takes place next month through HEPC. Six representatives from our campus will be going, which will help us ensure that we're being more inclusive and supportive of first-year students.

An update was given on student activities and diversity. Black History Month wrapped up last month. Just finished this month with women's empowerment. An international food festival was held recently and a trans day of visibility will take place in the upcoming weeks.

C. IT/Physical Plant (Rodella)

Joe Rodella shared that the Campus Development Committee kicked off recently. This has been formed based on a requirement through HEPC Series 12 and Procedure 10. We are required to update certain aspects of our campus plan.

An Infrastructure Cloud Migration took place with little to no disruption to campus.

Deferred Maintenance Projects have started, and significant progress is being made.

AEP alerted us that they must complete campus power upgrades this summer.

A survey on the Tennis Court Area was sent to campus and over 600 responses were received. Recommendations will be made soon on what can be done with this space.

The Colonial Heights Siding Project has been completed.

An update was given on the Appalachian Aquatic Conservation Center. Work on the building is slightly behind schedule.

D. Athletics (Forshey)

Brad Forshey shared that spring sports are underway, and he provided many athletic updates.

On April 22nd the first annual WESPY Awards will be held. It will be an evening with catering, speakers, and student award presentations.

Men's and Women's Tennis will return in the Fall of 2024. A more sustainable financial plan has been developed and recruiting is underway.

E. Fiscal Affairs (Hudson)

Lori reviewed the Budget Status Report through the end of February. Revenue and expenses were summarized.

FY25 Budget was discussed and will be up for board approval in today's meeting.

Lori reviewed the FY25 budget proposal and projections.

FY25 Tuition and Fees were discussed and will be up for board approval in today's meeting.

A Tuition increase and Housing and Food increase are included in the proposal.

F. Foundation

Betsy Delk shared revenue updates from the West Liberty University Foundation FY24 Quarter 3.

She noted that the Topper Day of Giving is coming up on April 10th and a WLUF Boarding meeting will be held on April 26th.

On April 20th a SC Alumni Event will take place and the Lary Loew Golf Scramble will be held on June 21st.

VIII.

A. Faculty Representative (Kreisberg)

Robert Kreisberg shared faculty shoutouts and noted that RECAP will be held on April 10th.

B. SGA Representative (Maguire)

Jenna Maguire shared that campaigns are currently taking place for President, VP, and Fall Senators.

April 21-26 Greek Week Events

May 3 - Senior Toast with Dr. Borchers from 4-6 PM in the Union Ballroom

April 9 - Blood Drive

April 13 - Second Chance Prom

Jenna noted that morale on campus seems good and the SGA is looking forward to making good use of the Tennis Court area.

C. Staff Representative (Karas)

Lou Karas shared information about Employee Appreciation Week events and noted that feedback from employees was great.

First recipient for "Employee of the Month" was named for the month of February-Wes Clemons. On April 1st the March employee of the month will be named.

Staff Advisory Council met with Provost candidates and the members appreciated being included in the process.

IX. Board Items for Approval*

A. Spring Commencement Speaker and Honorary Degree

Mickey Marotti is recommended to be WLU's Spring 2024 Commencement Speaker. Marotti is a distinguished alum of West Liberty University. He graduated with a degree in exercise physiology in 1987. He is currently serving as the Assistant Athletic Director of Football Sports Performance at Ohio State University.

On motion by Rich Lucas and seconded by Rich Carter, it was unanimously adopted by the West Liberty University Board of Governors to authorize the Spring Commencement Speaker and conferral of an honorary Doctor of Humane Letters (DHL) degree from West Liberty University at the May 2024 Commencement to Mickey Marotti.

B. FY25 High Level Budget

On motion by Mike Baker and seconded by Robert Kreisberg, it was unanimously adopted by the West Liberty University Board of Governors to approve the FY25 High Level Budget as presented.

C. Tuition and Fees Packet

On motion by Robert Kreisberg and seconded by Lou Karas, it was unanimously adopted by the West Liberty University Board of Governors to approve the FY25 Tuition and Fees Packet as presented.

D. Program Reviews

Dr. Borchers reviewed the program review materials and noted that this is a first draft. Five undergraduate and five graduate programs are up for review, but all programs are being reviewed. He discussed each program up for review and gave a brief summary of each program's data.

On motion by Richard Carter and seconded by Jenna Maguire, it was unanimously adopted by the West Liberty University Board of Governors to approve the Program Review Draft as presented.

E. 2024-2025 Sabbatical Requests

Dr. Borchers requested approval of Sabbatical for Tifani Fletcher, William Scott, James Wood, and Brian Fencil.

On motion by Rich Lucas and seconded by Robert Kreisberg, it was unanimously adopted by the West Liberty University Board of Governors to approve the Sabbatical Requests as presented.

F. Biology Department Reorganization

On a motion by Robert Kreisberg and seconded by Rich Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the Biology Department Reorganization as presented.

G. Name Change Office of eLearning

On motion by Robert Kreisberg and seconded by Lou Karas, it was unanimously adopted by the West Liberty University Board of Governors to approve the renaming of the Office of eLearning to The Center for Teaching and Learning.

H. BOG Self-Evaluation Document

On motion by Jenna Maguire and seconded by Stephanie Shaw, it was unanimously adopted by the West Liberty University Board of Governors to approve the self-evaluation assessment as presented.

I. Discussion of Presidential Evaluation

On motion by Rich Cater and seconded by Jenna Maguire, it was unanimously adopted by the West Liberty University Board of Governors to accept the Presidential Evaluation as completed by the Executive Committee.

X. Information Gathering

Discussion of Sub-Committees - David McKinley requested that a discussion on sub-committees take place to determine whether they should be continued into the upcoming fiscal year.

Most members seem to think that the Finance Committee should be kept with no changes. They also feel that Academic Affairs, Student Life, and Governance should be kept, but the number of meetings could possibly be reduced.

Executive Session

Pursuant to WV Code section 6-9A-4, David McKinley requested a motion to retire to executive session at 5:28 PM. A motion to retire to executive session was made by Rich Lucas and seconded by Stephanie Shaw; motion passed unanimously.

At 5:52 PM David McKinley made a motion to rise from executive session and seconded by Rich Lucas; motion passed unanimously.

Actions Emanating from Executive Session

None.

XI. Adjournment

On motion by Richard Carter & seconded by Michael Baker, the meeting adjourned at 5:53 p.m.

David McKinley _____
Chair

Tom Cervone _____
Secretary

Minutes submitted by: Cyndi Galloway