

**West Liberty State College Board of Governors
Executive Committee
Vance Memorial Presbyterian Church
Conference Rm. B, 905 National Road, Wheeling, WV
August 22, 2007**

Executive Committee Members: Lynne Exley, John Moore, Bernie Twigg

WLSC Administrators: Robin Capehart, John McCullough

Legal Counsel: John Gompers

1. Ms. Exley called the meeting to order at 8:00 a.m.
2. First-time freshmen could exceed 500, and total headcount enrollment should increase by at least 1%.
3. Three new appointments have been made to the Board by the Governor: Brian Joseph, John Larch, and Michael Stolarczyk.
4. Appointments need to be made to the Finance Committee, and two new committees may need to be established: Campus Life Committee and Colonial Heights Committee.
5. An all-day program for new and continuing BOG members will be held on campus on August 29, 2007, preceding the regular BOG meeting.
6. President Capehart is reviewing the operations of the Development Office and utilizing Chick O'Data, an experienced consultant to assist in a possible restructuring. Chuck Jeswilkowski is moving to the Athletics Department.
7. Committees for the Science Center were assigned by the President, and they are expected to provide reports regarding those assignments.
8. The president will be meeting with WV Coal Association representatives regarding possible leasing of this Foundation-owned property.
9. The university status initiative is moving forward in a positive fashion, with a number of the criteria having been met. HLC/NCA approval of our "Request for Institutional Change" will enable us to offer our first stand-alone graduate program.
10. The Foundation report regarding relationships, legal and operational, need to be carefully defined and refined. The president is reviewing this in detail with the Foundation Executive Committee.
11. The HVAC project for Main Hall is nearing completion, as is the renovation work at Colonial Heights. Paving projects will continue into October. Renovation work at Beta Hall is nearing completion.
12. Preliminary work is being done on the proposed FY '09 budget.
13. Several certificate programs providing for professional development seminars/workshops are being developed in the areas of nonprofit administration, entrepreneurship, fund-raising, and environmental science. These are logical extensions of the College into the greater Wheeling area and the state.
14. A procedure is being developed for background checks to be conducted on all new full-time hires.
15. The Executive Committee went into executive session to discuss a personnel matter.
16. The meeting adjourned at 9:55 a.m.

Lynne Exley



Chair

Secretary