

WLU Board of Governors

Regular Meeting

Wednesday, June 6, 2018 – 4:00 p.m.

Location: Shaw Hall Board Room

“...to provide our students with the opportunity for a high quality undergraduate, graduate and professional education.”

- I. Call to Order/Roll Call/Quorum and Mission Statement**
- II. Introductions**
- III. Public Comment** Description: Up to 10 individuals may sign in (name, address and a brief description of their chosen topic) to speak in open session for three minutes each. The sign-in sheet will be available from Executive Secretary Mary Ann Edwards fifteen minutes prior to the meeting until the noticed start time.
- IV. Approval of Minutes**
 - A. Minutes of the Full Board April 4, 2018*
 - B. Minutes of the Executive Committee May 23, 2018*
- V. Agenda Order (Board may move to change order of consideration)**
- VI. Board Items**
 - A. Election of Officers*
 - B. Schedule of Meetings July 2018 – June 2019*
 - C. Metro Rate Counties*
 - D. Policy 23 – Policy on Policies*
 - E. Annual Graduate Degree Report*
 - F. Campus Development Plan*
 - G. Review of Board Policies - Informational

*Action Items
- VII. Reports**
 - A. Provost (Crawford)
 - B. Enrollment (Cook)
 - C. SGA
- VIII. President’s Report**
- IX. Finance Report**
- X. Information Gathering (Members may ask questions or gather information to prepare for future agenda items without general discussion or action at this meeting.)**
- XI. Possible Executive Session**
- XII. Actions Emanating from Executive Session**
- XIII. Next Meeting Date – Wednesday, August 23, 2018**
- XIV. Adjournment**

**West Liberty University
Board of Governors**

**Minutes
April 4, 2018**

Attendance:

Adam Croasmun, Les DeFelice, Patrick Ford, Jim Haizlett, Rich Lucas, Jim Stultz, Teresa Toriseva, Rhonda Tysk, Kris Williams

Unable to Attend:

Jack Adams, Joe Carey, Cindy Fluharty

Administration/Faculty/Staff:

Scott Cook, Katie Cooper, Brian Crawford, Mary Ann Edwards, Steve Greiner, Diana Harto, Jason Koegler, Roberta Linger, John McCullough, Joe Montemurro, Cathy Monteroso, Gerard NeCastro, Ron Witt, Angie Zambito

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.

II. Introductions

None

III. Public Comment

None

IV. Approval of Minutes

A. Minutes of the Full Board January 31, 2018*

On motion by Jim Stultz and seconded by Pat Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of January 31, 2018.

B. Minutes of the Executive Committee March 21, 2018*

On motion by Jim Stultz and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of March 21, 2018.

V. Agenda Order

There were no changes to the agenda order.

VI. Board Items

A. Approval of Program Reviews*

Dr. Crawford presented the information on the five-year program reviews for the Bachelor of Music, Bachelor of Arts in Social Science/Bachelor of Science in Social Science and the Bachelor of Science in Business Administration, all recommended for continuation of the programs at the current level of activity.

On motion by Pat Ford and seconded by Theresa Toriseva, it was unanimously adopted by the West Liberty University Board of Governors to approve the five-year program reviews as stated.

B. Honorary Degree Approval*

Dr. Greiner presented the recommendation of the Honorary Degrees and Recognition Committee for the conferral of an honorary Doctor of Humane Letters (DHL) degree to Lisa L. Allen, President and CEO of Ziegenfelder Company at the May 2018 commencement.

On motion by Teresa Toriseva and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to authorize the conferral

of an honorary Doctor of Humane Letters (DHL) degree from West Liberty University at the May 2018 commencement to Lisa L. Allen.

C. Approval of New Majors*

Dr. Crawford presented the five new majors for approval, those being the BA/BS Social Science: Geography Pre-Law, the BA/BS Social Science: History Pre-Law, the BA English: Pre-Law, the BA/BS Social Science: Political Science, and the BA/BS Social Science: Sociology. The majors have been approved by the WLU Curriculum Committee and do not involve the addition of new courses or faculty.

On motion by Pat Ford and seconded by Adam Croasmun, it was unanimously adopted by the West Liberty University Board of Governors to approve the creation of new majors, BA/BS Social Science: Geography Pre-Law, BA/BS Social Science: History Pre-Law, BA English: Pre-Law, BA/BS Social Science: Political Science, and BA/BS Social Science: Sociology within the College of Liberal Arts, under the Social Sciences degree program of the Department of Humanities.

D. Policy 23: Policy on Policies – 30-Day Comment Period*

Ms. Harto presented Policy 23: Policy on Policies. The policy has not been complied with for quite some time. Per policy, comments from students, faculty, and classified staff should be received by their representatives and then transmitted in summary form to the Office of the President. All comments would then be made available to the Board members. Practice has been to send all comments to the Office of the President, then made available to the Board members. A lengthy discussion followed with regard to the policy. Ms. Harto stated that there is no requirement by the HEPC or in State Code that forces an individual to provide their comments to their representative. The question was posed to the Board members as to how comments should be received for this policy, whether by recent practice or policy. A vote was taken with seven (7) in favor and two (2) opposed to continue with recent practice of the President's office receiving all comments.

On motion by Jim Stultz and seconded by Kris Williams, the West Liberty University Board of Governors approve the dissemination of Policy 23: Policy on Policies to constituent groups for 30-day review and comment.

E. Property Acquisition*

Dr. Greiner presented information with regard to the possible purchase of approximately 5.5 acres across the street from the University. The property currently has four homes on it and land located behind the homes. Three of the homes need to be demolished, while the fourth could be rented to students. The owner has approached the University with first option to purchase, with an appraised value of \$733,000, but with a recent reduction in the price. A brief discussion followed with regard to a vision for the property and its use.

On motion by Teresa Toriseva and seconded by Adam Croasmun, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the property acquisition.

F. Panhandle Lease*

Ms. Linger stated that the lease for the building Panhandle bought would be similar to the lease at UP I and II. Panhandle came up with a lease, which has been sent to the WV Attorney General's office for approval at this time.

On motion by Jim Haizlett and seconded by Jim Stultz, that contingent upon the approval of the stated documents by the West Virginia Attorney General, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the lease.

G. Foundation Loan Resolution*

Dr. Greiner stated that the Board previously approved moving forward with the track/soccer field project at its meeting held in April of 2017. The Foundation Board, in order to execute the documents, needs a formal document. The resolution, which has been sent to the WV Attorney General's office, is to recommend approval of the document, contingent upon the WV Attorney General's approval.

On motion by Rhonda Tysk and seconded by Kris Williams, that contingent upon the approval of the stated documents by the West Virginia Attorney General, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the WLU Foundation loan documents.

H. FY 2019 Budget*

Ms. Linger presented the FY 2019 budget information and discussed how it was created, based on State appropriations and other factors. A brief discussion followed on the University being more efficient without cutting personnel or academic programs.

On motion by Teresa Toriseva and seconded by Rich Lucas, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 Budget as presented.

I. FY 2019 Tuition & Fees*

Ms. Linger presented the FY 2019 Tuition & Fee information, along with a summer tuition to go into effect in the summer of 2019. Various changes were reviewed with the Board with minimal discussion

On motion by Adam Croasmun and seconded by Jim Stultz, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 Tuition & Fees as presented.

J. Salary Increases*

Dr. Greiner stated that the Governor and the General Assembly approved a 5% pay raise for state employees, but it doesn't equate with what was funded for WLU, which is the equivalent of 1.5%. The University is recommending distributing the 1.5% to employees, and the University will seek to match up to another 1.5% beginning in October, which is our cycle. In October we will be able to see where we are with enrollment and the budget for the fall. An email explanation with regard to the 5% vs. the 1.5% has been sent to employees.

On motion by Jim Stultz and seconded by Kris Williams, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 salary increase as recommended.

VII. Reports

A. Provost (Crawford)

Dr. Crawford stated that the HLC has been here and gone and thanked all those who participated at the lunch meeting. When they left on March 20th it appeared all went well with no major concerns raised. We will not see the report for several weeks.

The report was received for the recent peer reviews for the MS in Dental Hygiene and MA in Clinical Psychology, recommending approval to the Commission. The final resolution will not be received for some time. The MS in Athletic Training is on its way to the GVC this week. Graduate applications are trending upward, especially in the MA/MS in Biology as a result of the program with the Osteopathic School. Sara Sweeney has been fielding phone calls from all over the country. The M.A.Ed. will graduate over 40 students in May.

B. Enrollment (Cook)

Mr. Cook distributed the Undergraduate Admissions Report for 2018/19 and reviewed with the group. A brief discussion followed with regard to current numbers.

C. SGA (Croasmun)

Mr. Croasmun stated that three buses will be leaving Friday night for New York. Three buses sold out in an hour. The Spring Fling will be held dead week at River City in Wheeling, with SGA day being held the Wednesday prior, April 25th. There will be a carnival theme on the quad with a paper ballot voting held for SGA elections and king and queen. The hope is a paper ballot will encourage better participation. The student body vote approved 24 senators, with three additional senators for representation for Greek Life, veterans, and international students. Although the conceal carry legislation allowing concealed weapons on campus had been tabled before WLU SGA was able to send their opinion, WLU students had voted to condemn the bill. It is now back to the individual institutions and their policy as to how conceal carry is handled.

VIII. President's Report

Dr. Greiner stated that the SGA held their meeting at the president's house last month. Their meetings start at 9:00 p.m. and all went well. Last night on campus was Alpha Xi Delta's light-up night for Autism Speaks. When you hear what's happening with Greek organizations in the news, WLU's organizations are phenomenal and spend a good bit of their time on public service.

This morning Jason Koegler and Dr. Greiner met with the new CEO of Oglebay to discuss current and future partnerships and collaborations. They thanked Oglebay for stepping up to become the host for teams when the MEC basketball tournament moves to Wheeling and WesBanco Arena.

Ms. Hill noted that the annual Day of Giving held March 29th had a very good showing with 105 participants in 24 hours. Almost \$39,000 was raised, which is up from last year, with the youngest donors from the class of 2017. Main Street Bank provided a significant match, and we will continue with and grow this event. Rich Lucas had to leave the meeting, but Dr. Greiner thanked Main Street Bank for their match of \$15,000.

Spring commencement will be held May 12, 2018 at 11:00 a.m. in the ASRC. Chair DeFelice stated that it would be good to see a strong BOG presence.

Dr. Greiner, along with Associate Professor Greg Chase, were interviewed by the State Journal about WLU's Forensic Accounting track. Dr. Greiner is pleased with the enrollment, and the MBA enrollment is running ahead of where we were at this time last year.

WesBanco is our title sponsor for the Great Gala; the theme for this year is the British invasion.

Dr. Greiner was able to attend a standing room only event held by the College of Liberal Arts, celebrating the 200th year of Frankenstein. Three Professors, Dr. Mathew Zdilla, Dr. Aaron Harper, and Dr. Angela Rehbein, presented at the symposium.

The recently held Research, Creative Activity, and Performance (RECAP) symposium attracted 73 entries this year, compared to three last year. There were many phenomenal research presentations.

The Jeannette Walls presentation surrounding her book "The Glass Castle," was another standing room only event.

WLU senior guard Dan Monteroso is the latest to be named academic All-American and athletic All-American. Having both is quite an honor. Women's basketball standout Marissa Brown was also named All-American.

IX. Finance Report

Ms. Linger updated the group on the end of quarter operating results as of 03/31/18. Revenue is tracking nicely, which does not include the fourth quarter allotment from the state. The expense side is trending a little over projections at the end of the quarter at 78.5%, related mostly to contractual services and summer projects getting Boyd and Rogers Hall back on line.

- X. **Information Gathering**
None.
- XI. **Possible Executive Session**
None.
- XII. **Actions Emanating from Executive Session**
None.
- XIII. **Next Meeting Date – Wednesday, June 6, 2018**
- XIV. **Adjournment**
The meeting adjourned at 5:12 p.m.

Leslie DeFelice _____
Chair

James R. Stultz _____
Secretary

**WEST LIBERTY UNIVERSITY
BOARD OF GOVERNORS**

**Executive Committee
Minutes
May 23, 2018**

Executive Committee Members Present: Les DeFelice, Patrick Ford, Jim Stultz

WLU Administrators: Scott Cook, Brian Crawford, Stephen Greiner, Diana Harto, Roberta Linger, John McCullough

Others: Jim Haizlett, Rhonda Tysk

1. Chair DeFelice called the meeting to order at 8:01 a.m.
2. President's Report
 - a. President Greiner gave an update on the soccer and track project. Vendors have been selected for the field and track surfaces and construction is progressing. Project completion is expected in late August or mid-September, depending upon weather.
 - b. The President gave updates on a number of summer projects, including updates to student living facilities and other campus buildings.
 - c. We are hoping to complete the purchase of the previously-discussed four-bedroom house near campus soon.
 - d. Another opportunity to purchase a house near campus has recently come to light. This will be explored.
 - e. SW Energy has started cutting trees for the additional pipeline.
 - f. There will be a proposal for staff pay raises coming to the Board in August. The plan will include staff who would otherwise be capped by their paygrade.
 - g. Dr. Crawford reported on the status of the HLC reaffirmation and the closure of the Tourism and Event Management major.
 - h. Mr. Cook provided an enrollment update. While fall enrollment is currently running ahead, we will know more at the end of this month. Summer enrollment is slightly behind last year.
 - i. Ms. Harto provided a listing of non-substantive terminology changes needed in various BOG policies. She recommended making these changes and eliminating BOG Policy 24, which contains only HR-related definitions, most of which are obsolete.
3. Mr. Cook reported that the Board will be asked to add Logan County, Ohio to the Metro Rate area. There are currently no students at WLU from Logan County. Several other counties closer than Logan will also be included in the formal request to the Board.
4. The 2018-19 Schedule of Meetings was presented without comment.
5. Election of Officers
 - a. Mr. DeFelice announced that he will not be able to serve as Board Chair for the next year.
 - b. Mr. Stultz presented the slate from the Nominating Committee:
 - i. Mr. Ford – Chair
 - ii. Mr. Stultz – Vice Chair
 - iii. Ms. Williams – Secretary
 - c. The nominations were seconded by Mr. Ford and approved for submission to the full Board.
6. Budget

Ms. Linger presented a budget status report as of April 30, 2018.

7. Policy 23 – Policy on Policies
 - a. President Greiner presented the comments that have been received relative to the proposed changes, including those that were provided by Mr. Haizlett. After a review of the comments there was a discussion and the next step to be taken.
 - b. Mr. Stultz made a motion that Policy 23 be approved as revised based on the discussion. The motion was seconded by Mr. Ford. After further discussion, the motion passed. Ms. Harto will work with the faculty and staff representatives to make revisions regarding the methods for the collection of comments. These revisions will be distributed to the Executive Committee for comment before presentation to the full Board at the June 6th meeting.
8. President's Goals and Objectives
 - a. President Greiner presented a progress report on his goals and objectives for the 2017-18 academic year. He will have copies for the full Board at the meeting on June 6th.
 - b. The President requested input from the Executive Committee regarding establishment of goals and objectives for the coming year.
9. Mr. Stultz made a statement of thanks to Mr. DeFelice for his leadership as Chair of the Board.
10. The meeting was adjourned at 9:07 a.m.

Leslie DeFelice

Chair

James R. Stultz

Secretary

ELECTION OF OFFICERS

ACTION ITEM

Proposed Resolution: Resolved, that the West Liberty University Board of Governors approves the slate of officers as stated.

REPORT OF THE BOARD OF GOVERNORS NOMINATING COMMITTEE

The Board of Governors Nominating Committee, as appointed by Les DeFelice, comprised of Jim Stultz as Chair, Patrick Ford, and Jim Haizlett, convened and recommended that the following be reappointed for a one-year term beginning July 1, 2018, extending to June 30, 2019:

- Patrick B. Ford, Chair
- James R. Stultz, Vice Chair
- Kristina Williams, Secretary

The decision was unanimous in the recommendation for the reappointments.

James R. Stultz, Chair, Nominating Committee

**SCHEDULE OF MEETINGS
July 2018 – June 2019**

ACTION ITEM

Proposed Resolution: Resolved, that the West Liberty University Board of Governors adopts the attached meeting schedule for July 2018 through June 2019.

West Liberty University

Board of Governors

Schedule of Meetings **July 2018—June 2019**

Wednesday, August 22, 2018	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, August 8, 2018 – Executive Committee – 8:00 a.m.	
Wednesday, October 3, 2018.....	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, September 19, 2018 – Executive Committee – 8:00 a.m.	
Wednesday, November 28, 2018.....	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, November 14, 2018 – Executive Committee – 8:00 a.m.	
Wednesday, January 30, 2019.....	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, January 16, 2019 – Executive Committee – 8:00 a.m.	
Wednesday, April 3, 2019	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, March 20, 2019 – Executive Committee – 8:00 a.m.	
Wednesday, June 5, 2019	4:00 p.m.
Finance Committee	3:00 p.m.
Wednesday, May 22, 2019 – Executive Committee – 8:00 a.m.	

Unless otherwise specified, all meetings will be held in the Shaw Hall Board room. We may schedule additional meetings to allow for discussion of unforeseen issues.

NOTE:

- Fall 2018 Commencement – Saturday, December 15, 2018
- Spring 2019 Commencement – Saturday, May 4, 2019

METRO COUNTY EXPANSION PROPOSAL

Action Item

In an effort to enhance enrollment, West Liberty University would like to expand the metro rate to additional counties in the state of Ohio beginning with the 2018-19 academic year. With a continuing decline in graduates from some of our feeder schools, we need to continue to look elsewhere for enrollment opportunities. We have had success in Ohio, as most of the institutions in Ohio are either small private colleges or large universities. With our size and cost, WLU offers an attractive alternative to students from Ohio.

We would like to expand the metro rate to Champaign, Logan, Union, and Madison Counties.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approves the new Metro Rate counties beginning with the 2018-19 academic year as stipulated.

Policy 23 – Policy on Policies

ACTION ITEM

At the April 4, 2018 meeting, the Board of Governors approved the dissemination of Policy 23 – Policy on Policies, to constituent groups for comment. The proposed amendments are shown and comments received are attached.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve Policy 23 – Policy on Policies, as amended.

WEST LIBERTY UNIVERSITY BOARD OF GOVERNORS

POLICY 23: POLICY ON POLICIES

Section 1. General.

Scope: This policy describes steps for adopting a new Board of Governors policy, revising a policy, or repealing a policy.

Authority: W.Va. Code Section 18B-1-6; ~~HEPC Title 133 Procedural Rule, Series 4~~

Filing Date: August 27, 2008

Effective Date: November 21, 2008; ~~Revised~~ August 17, 2011.

Section 2. New Policies or Revisions.

The Board of Governors (through its chair) and/or the President may propose new policies or policy revisions. Notice of such intent shall be given to the Board, and a draft of the new policy or revision shall be made available for a comment period of 30 days. During such period the draft shall be posted on the institution's website and ~~made available in hardcopy at the Elbin Library~~ may be viewed at <https://westliberty.edu/bog/30-day-review-and-comment/>. It shall be provided directly to ~~these persons representing all~~ students, faculty, and ~~classified~~ staff. ~~Also, the draft shall be submitted for comment to the Chancellor of the Higher Education Policy Commission. Comments shall be directed to the Office of the President. Comments from students, faculty, and classified staff shall be received by their representatives and then transmitted in summary form to the Office of the President.~~

~~Following the 30-day comment period, all comments shall be made available to Board members and to the President. The Office of the President shall forward the draft summary and comments to the Board of Governors Executive Committee and the President prior to their scheduled meeting.~~ The Board's designee or the President's designee (depending upon who proposed the new policy or revision) may make changes to the draft. A final draft then shall be sent to all Board members along with a summary of comments received and an explanation of any changes made. The Board's executive committee shall make a recommendation to the Board regarding adoption, and the full Board shall vote on a resolution adopting the new policy or policy revision. If adopted, the new policy or policy revision shall be forwarded to the Chancellor within 15 business days. Absent objection by the Chancellor within 30 days, the new policy or policy revision shall be deemed approved.

Constituents of the Board's three elected members (those members representing students, faculty, and ~~classified~~ staff) may propose policies and revisions through their respective representatives as otherwise prescribed herein.

Section 2.1. Submitting Comments

An official comment or suggestion for purposes of this Policy, shall be submitted via the employee's westliberty.edu email address and submitted to his/her respective student, staff, or faculty BOG representatives. The email subject line shall list Policy # Comment. Confidentiality may be requested upon submission. Comments or suggestions submitted outside of this process will not be considered.

Section 3. Repealing a Policy.

The Board of Governors (through its chair) and/or the President may propose repeal of a Board policy by providing reasons therefore and by giving notice, soliciting comments, etc. as outlined above.

Section 4. Other Changes.

Changes that do not materially affect the meaning of a policy (changes that are non-substantive, editorial, or related to format, grammar, punctuation, etc.) may be made anytime at the direction of the President. Such changes shall require the review and approval of the Board's executive committee and shall be noted thereafter as an information item at a Board meeting.

Section 5. Emergency Circumstances.

In case of emergency, the Board may adopt, revise, or repeal a policy without first following the steps described herein. An emergency shall exist when Board action is necessary for the immediate preservation of public peace, health, safety, or welfare, or is necessary to comply with a time limitation established by state or federal law or regulation or a directive of the Higher Education Policy Commission or legislature, or is necessary to prevent substantial harm to the public interest, or to deal with financial exigency. The fact constituting an emergency shall be communicated in writing in advance to the Chancellor.

Any Board action so undertaken shall remain in effect no longer than three (3) months and shall expire

unless the Board has completed final approval under the normal process set for in this policy.

Section 6. Record Keeping.

It shall be the responsibility of the ~~Vice-President of~~ Chief Human Resources Officer to maintain a "Master Copy" of all Board policies and to ensure that all policies are posted on the institution's official website.

ANNUAL GRADUATE DEGREE REPORT

Action Item

Proposed Resolution: Resolved that the West Liberty University Board of Governors approve the Annual Graduate Degree Report for Academic Year 2017-18.



Office of Graduate Studies
Sara Sweeney, Director
Office: 304-336-8545
sara.sweeney@westliberty.edu

208 University Drive
CUB 100
West Liberty, WV 26074

To: WLU Board of Governors

From: Sara Sweeney, Director Office of Graduate Studies

Re: Annual Graduate Degree Report

Date: May 31, 2018

1. The number of programs being offered and the courses offered within each program:
 - a. Master of Arts in Education (MAEd) with Areas of Emphasis in:
 - i. Community Education: Research & Leadership
 - ii. Leadership Studies
 - iii. Multi-Categorical Special Education
 - iv. Reading Specialist
 - v. Sports Leadership and Coaching
 - vi. Technology Integration
 - b. Master of Science in Physician Assistant Studies (MSPAS)
 - c. Master of Professional Studies (MPS) with Areas of Emphasis in:
 - i. Organizational Leadership
 - d. Master of Business Administration
 - i. Management
 - e. Master of Science in Criminology
 - i. Courts and Corrections
 - ii. Law Enforcement
2. The disciplines in which programs are being offered:
 - a. MAEd: College of Education
 - b. MSPAS: College of Sciences / Department of Graduate Health Sciences
 - c. MPS: School of Professional Studies
 - d. MBA: Gary E. West College of Business
 - e. MS Criminology: College of Liberal Arts / Department of Social and Behavioral Sciences
 - f. MS/MA Biology: College of Sciences
3. The locations and times at which courses are offered:
 - a. MAEd: Monday through Thursday, 5:00 PM – 8:50 PM at the WLU Highlands Center or online.
 - b. MSPAS: Monday through Friday, 8:00 AM – 4:00 PM on the WLU Main Campus
 - c. MPS: Friday 5:00 PM – 9:00 PM, Saturday 8:00 AM – 5:00 PM at the WLU Highlands Center or online.
 - d. MBA: Entirely online program.

- e. MS Criminology: Monday through Friday, 8:00 AM – 8:50 PM on the WLU Main Campus.
- f. MS/MA Biology: Monday through Friday, 8:00 AM - 8:50 PM on the WLU Main Campus.

4. The number of students enrolled in the programs for 2017-18:

- a. MAEd: 112
- b. MSPAS: 34
- c. MPS: 44
- d. MBA: 131
- e. MSC: 19
- f. MS/MA Biology: 10
- g. Special Non-degree: 32

5. The number of students who have obtained master's degrees through each program since May 2017:

- a. MAEd: 46
- b. MSPAS: 16
- c. MPS: 17
- d. MBA: 38
- e. MSC: 9
- f. MS/MA Biology: 0

CAPITAL PROJECTS PLAN

Action Item

Based on the guidelines set forth by the West Virginia Higher Education Policy Commission (HEPC) for review of the Institutional Master Plan, the Board is asked to approve the revisions to Part III – Capital Projects Plan, contained in the Institutional Master Plan.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the revisions to Part III – Capital Projects Plan contained in the Institutional Master Plan.

LIBRARY GROWTH

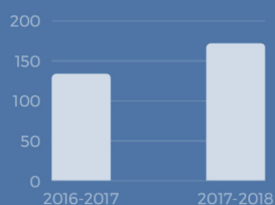
HOW OUR INSTITUTION CONTRIBUTES TO CAMPUS GOALS



MATERIAL CHECK OUTS INCREASED FROM 1066 LAST ACADEMIC YEAR TO 1266 THIS ACADEMIC YEAR

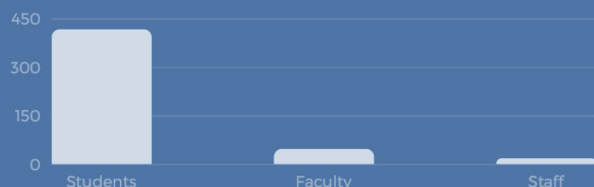


THIS ACADEMIC YEAR ALONE, THERE WERE 926 BOOKS CHECKED OUT



33% INCREASE IN NUMBER OF PATRONS

WHO USES THE LIBRARY MOST?



TRENDS IN SERVICES OFFERED



24 BIBLIOGRAPHIC SESSIONS WITH STUDENTS



NEW BOOK READING PROGRAMS OFFERED



3 NEW TECHNOLOGY ROOMS



APPROXIMATELY 42,000 PAGES PRINTED

DATABASE GROWTH

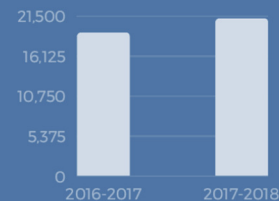
HOW OUR INSTITUTION CONTRIBUTES TO CAMPUS GOALS



INCREASED USAGE OF DATABASES FROM LAST ACADEMIC YEAR

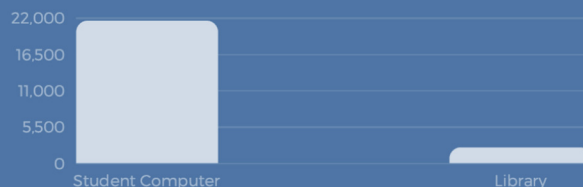


TOTAL MATERIALS REQUESTED: OVER 87,000 ARTICLES THIS ACADEMIC YEAR



HOW MANY TIMES DID STUDENTS LOGIN?

WHERE ARE DATABASES USED MOST OFTEN?



TRENDS IN DATABASE USAGE



NEW BIOLOGY DATABASE



RESEARCH ASSISTANCE AVAILABLE



STUDENTS CAN SEARCH FROM LIBRARY HOME PAGE



CLASSES ON DATABASE USAGE AVAILABLE