

WEST LIBERTY UNIVERSITY

Board of Governors

Policy No. 16

TITLE: AWARDING OF UNDERGRADUATE FEE WAIVERS

SECTION I. GENERAL

- 1.1 Scope – This rule regards the awarding of undergraduate fee waivers.
- 1.2 Authority – West Virginia Code § 18B-10-5.

SECTION II. UNDERGRADUATE FEE WAIVERS

- 2.1 The term “Undergraduate Fee Waiver” refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Section 5 of the West Virginia Code.
- 2.2 The maximum number of authorized undergraduate fee waivers at the institution shall be determined by multiplying the previous fall semester’s FTE enrollment by 5%. This is in addition to the 5% increase in waivers allocated to WLU in the summer of 2003.
- 2.3 Awards made under this program shall provide for the waiver of tuition and registration fees. In addition, the institution shall have discretionary authority to waive one or more of the component parts of the University fees (includes such fees as the activity, athletic, and student union, and operations fees) and/or special fees assessed to students in designated academic fields (e.g.: engineering fee, health profession fee).
- 2.4 Waiver reports shall be submitted to the Board of Governors in accordance with the following general provisions:
 - The institution will submit a summary report to the Board of Governors on July 1 of each year. This report will list all waiver awards for the entire academic year and will be presented to the board as a matter of information.
 - Each award recipient should be listed and a permanent hometown address provided. Both new and renewal recipients must be included.
 - Each waiver recipient should be listed within the single category which reflects the primary reason a fee waiver was awarded.

Approved by the WLSC Board of Governors on 08/31/05.