

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
October 1, 2014**

Executive Committee Members: Sandra Chapman, George Couch, Patrick Kelly

WLU Administrators: Robin Capehart, Brian Crawford, John Davis, John Gompers, John McCullough, Jim Stultz, Jack Wright

1. Chair George Couch called the meeting to order at 8:10 a.m.
2. BOG Business – The next Board meeting will be held in the Shaw Hall Board Room at 4:00 p.m. on Wednesday, October 15, 2014.
3. Finance/Budget Update – Jack Wright, Executive Vice President/CFO, reviewed the FY15 budget and discussed the impact of the additional loss of full-time students, resulting in an additional across-the-board 5% reduction in budgeted allocations. The revised FY15 budget was approved by the Committee.
4. Possible Revisions to BOG Policy 11: Employment/Hiring – John Davis, General Counsel, and Jim Stultz, Vice President of Human Resources, discussed possible changes to the Policy, along with the fact that the Policy is presently not fully functioning. Because the proposed revisions had not been thoroughly reviewed by the Committee, the proposal was tabled. Chair George Couch recommended that the administration should fully adhere to the Hiring Policy as presently written.
5. Highlands Center Lease Modification – Jack Wright, Executive Vice President/CFO, after being contacted by the Ohio County Commission, recommended that the timeline be extended to December 31, 2014 within which President Capehart is permitted to execute a first amendment to the lease agreement. This item involves the possible build-out of the conference room.
6. Review of Action Items – Chair Couch reviewed the action items on the BOG meeting agenda.
7. New Action Item – Chair Couch identified a new action item involving an extension of the timeline involving the Highlands Center lease modification.
8. Approval of Agenda – The Executive Committee approved the formal agenda for the October 15 meeting of the BOG.
9. President's Report – The President will update the Board on other items on October 15.
10. The meeting adjourned at 8:55 a.m.

George Couch

Chair

Sandra Chapman

Secretary