

**West Liberty University  
Board of Governors**

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**Executive Committee  
Minutes  
November 22, 2011**

**Executive Committee Members:** Richard Carter, Brian Joseph

**WLU Administrators:** Robin Capehart, John Davis, Anthony Koyzis, John McCullough, Jack Wright

**General Counsel:** John Gompers

1. Chair Joseph called the meeting to order at 8:07 a.m.
2. BOG Business – The next Board meeting will be held in the R. Emmett Boyle Conference Center at 5:00 p.m. on Wednesday, December 7, 2011. The BOG Finance Committee will meet at 4:00 p.m.
3. Agenda Protocol – President Capehart discussed the need to follow an appropriate protocol regarding the placement of items on the official agenda for BOG meetings, including the use of a consent agenda.
4. Prall Cemetery Lease – Jack Wright explained that all appropriate documents have been signed and that the BOG Executive Committee has already approved the lease. It will need to be formally approved by the BOG.
5. Health Science Building-Fourth Floor Addition – Jack Wright discussed the proposed addition of a fourth floor to the Health Science Building. This new floor would not be utilized until needed and approved by the State Fire Marshal. This utilization would be at an undetermined future date. The BOG will need to approve this addition, prior to review by the HEPC.
6. B.S. in Athletic Training Degree Program – Anthony Koyzis stated that this proposed program would utilize existing personnel and facilities and that it would help to meet the need for professionals in this expanding career area.
7. Honorary Degree – President Capehart stated that we are awaiting the confirmation of the speaker for the December 2011 Commencement and the subsequent consideration of awarding an honorary degree to that individual.
8. BOG Policy No. 27-Order of Responsibility – John Davis explained the rationale behind revising this Policy in order to reflect changes in titles and positions, and he discussed the need to eliminate BOG Policy 12 (Publications) and BOG Policy 52 (PR Representative). These two policies are no longer relevant.
9. Human Resources Update – President Capehart stated that Jim Stultz would present an overview of SB 330 and its implications, along with other developing HR issues.
10. Elevation of Certain Departments to Schools – President Capehart, Anthony Koyzis, and John McCullough discussed the rationale behind changing/elevating particular Departments/Programs to the level of a School. Specially noted were the proposed program in Physicians Assistant Studies, the Nursing Program and the Dental Hygiene Program.
11. Meeting adjourned at 9:15 a.m.

Brian Joseph

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Chair

George Couch

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Secretary