

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
July 30, 2014**

Executive Committee Members: Richard Carter, Sandra Chapman, George Couch, Patrick Kelly

WLU Administrators: Scott Cook, Brian Crawford, John Davis, John Gompers, John McCullough, Jim Stultz, Jack Wright

1. Chair Carter called the meeting to order at 8:05 a.m.
2. BOG Business – The next Board meeting will be held in the Shaw Hall Board Room at 4:00 p.m. on Wednesday, August 13, 2014.
3. Enrollment Update – Scott Cook, Dean of Students and Executive Director of Enrollment Services, provided detailed data regarding enrollment as of today. The numbers are running behind those of a year ago by approximately 3%. Scott expressed a serious concern regarding the decline in our local market and with an increasing emphasis by prospective students on the cost of attending WLU, with alternatives being attending a community college and/or not living on campus.
4. Finance/Budget Update – Jack Wright, Executive Vice President/CFO, reviewed the FY 15 budget and discussed the impact of adjunct faculty on the budget. As the largest single line item in the budget, the category of salary and benefits, along with staffing issues, was the focus of discussion.
5. Review of Academic Programs – Provost Brian Crawford explained that a detailed review of academic-program viability would be undertaken during 2014-15 AY for the purpose of improving the efficiency of delivering our programs of study.
6. Possible Voluntary Separation Program – Jim Stultz, Vice President of Human Resources, explained the exploratory work being done on a possible voluntary employee-separation plan, modeled after one being successfully used at West Virginia University. Chair Couch advised VP Stultz and Provost Crawford to continue to carefully review the staffing needs of the University.
7. Review of Action Items – Chair George Couch reviewed the action items on the BOG meeting agenda.
8. New Action Items – Chair Couch identified a new action item involving a change in the name of the football field.
9. Appointment of BOG Finance Committee – Chair Couch appointed Sandra Chapman, Pat Kelly, Brian Crawford, John Gompers, Stephanie Hooper, and Jack Wright as members.
10. Appointment of BOG Executive Committee – Chair Couch appointed Rich Carter, Sandra Chapman, and Pat Kelly as members.
11. McLain Building – Chair Couch provided a brief overview of possible future arrangements regarding this building in downtown Wheeling.
12. Approval of Agenda – The Executive Committee approved the formal agenda for the August 13 meeting of the BOG.
13. The meeting adjourned at 9:10 a.m.

George Couch

Chair

Sandra Chapman

Secretary