

**WEST LIBERTY UNIVERSITY
BOARD OF GOVERNORS**

**Executive Committee
Minutes
July 27, 2016**

Executive Committee Members Present: Les DeFelice, Patrick Ford

WLU Administrators: Scott Cook, Brian Crawford, Stephen Greiner, Stephanie Hooper, John McCullough

Others: Jack Adams, John Gompers, Jim Stultz

1. Chair DeFelice called the meeting to order at 8:00 a.m.
2. Chair DeFelice asked for suggestions for ways to recognize the former Board Chair. President Greiner reported that a plaque has been ordered.
3. Mr. Cook provided an enrollment update.
 - a. Currently, enrollment is running ahead of projections, particularly in first-time freshmen.
 - b. New student transfers are also expected to run ahead.
 - c. Residence Hall occupancy is also ahead of projections.
 - d. The enrollment mix is very similar to last year's.
4. Ms. Hooper provided a budget report.
 - a. FY16 closed with a deficit of \$268,000. That number was originally projected to be much higher.
 - b. The cash reserve is currently higher than recommended by the HLC and HEPC.
 - c. Based on required reporting to the HLC (CFIs), there may be further extensive financial reporting required. This should not be of concern.
 - d. A few adjustments have been made to the FY17 budget due to state allocation expectations. The original budget included an eight percent cut, which did not occur. There is still a plan for a four percent mid-year cut. The net budget position currently stands at approximately -\$200,000, but this may change on a daily basis through the year.
 - e. There was some discussion of the potential for changes in state budget and higher education based on fall elections. President Greiner shared that if the republican candidate for Governor is elected the HEPC may be eliminated and the state may look to implementing a model similar to that of North Carolina.
5. Dr. Crawford presented a recommendation from the President's Cabinet that the Board adopt a Weapons Policy. There was discussion of provisions for allowing visitors, but not students, to have weapons locked in private vehicles. There is currently a provision in the draft for the President to grant permission to specific individuals to carry firearms or store them in their vehicles. The policy will be added to the Board agenda.
6. President Greiner reported that Dr. Crawford is chairing committees on a Strategic Plan for the library and on the consolidation of colleges.

7. President Greiner provided his report.
 - a. He will be attending a meeting of college presidents and others at Oglebay immediately following this meeting, the purpose of which is to create a consortium of colleges and universities able to obtain grant funding in the health sciences.
 - b. He reported that the FBI has advised him that no criminal charges will be filed based on their investigation of the Research Corporation.
 - c. There is a committee involved in creating recommendations for campus facilities. The primary suggestion from this committee is for the creation of a student recreation center.
 - d. The lease for the Gary West cabins will be signed soon.
 - e. There has been discussion with Mr. Duplaga of Generations restaurant regarding opening a sports-themed restaurant and bar in the Gary E. West Event Center space. It is expected that negotiations will be concluded soon and that it will open early in the fall. The University will negotiate for a percentage of gross profits.
 - f. There will be an effort shortly to generate funding for artificial turf for the soccer field, which would allow that facility to be used for additional sports. Several initial pledges have already been received. The long-term plan is to also add a running track around the soccer field. The total cost for these projects will be approximately \$1.1 million.
 - g. This is Ms. Hooper's final meeting with the BOG Executive Committee. Roberta Linger, a CPA and MBA with extensive experience in WV higher education has been hired as VP of Finance and Administration and will begin employment on August 15th. She will attend the upcoming BOG meeting. The Executive Committee wished Ms. Hooper the best in her future endeavors.
8. The meeting was adjourned at 9:00 a.m.

Chair, Les DeFelice

Secretary, Patrick Ford

Enrollment Update**July 26, 2016****Total Headcount****Fall 2016 1977 students****Fall 2015 2032 students (-55)****Budget Projection minus 8% full-time undergraduate (-150)****First Time Freshman****Fall 2016 440 students (as of July 26)****Fall 2015 407 students enrolled (+33)****Budget Projection 368 students****New Student Enrollment
(Freshman/Transfers)****Fall 2016 543 (as of July 26)****Fall 2015 550 students enrolled****Budget Projection 497 students****Residence Halls****Fall 2016 995 students (as of July 26)****Fall 2015 1055 students enrolled (-60)****Budget Projection 960 students****Undergraduate Enrollment Mix****Fall 2016 67% In State****27% Metro****6% Out of State****Fall 2015 66% In State****26% Metro****8% Out of State**

WEST LIBERTY UNIVERSITY
FY16 Budget Status
(000)

	FY16	
	Board Approved Budget	Budget Update 06-30-16
I. Revenue		
A. Undergraduate Tuition & Fees	\$18,580	\$17,350
B. Graduate Tuition & Fees	2,304	1,942
C. Room & Board	9,242	9,135
D. State Appropriation	8,197	7,869
E. Other Income	<u>2,420</u>	<u>2,360</u>
F. Total Income	\$40,743	\$38,656
II. Expenses		
A. Salary & Benefit	\$21,839	\$21,020
B. Discounts	4,775	4,800
C. Bond & HEPC Payments	2,082	2,076
D. Utilities	2,238	1,910
E. Rent	615	617
F. Major Contracts	3,340	3,255
G. Encumbered & Allocated Expenses	<u>5,052</u>	<u>4,839</u>
H. Total Expenses	\$39,941	\$38,517
III. Operating Budget Balance	+ 802	+ 139
IV. Capital Required	\$575	\$407
V. Net Budget Position	\$ + 227	\$ - 268

FY16

- (1) Undergraduate enrollment of 1848 versus budget of 1990; UG and GR Fall Revenue Adjustments
- (2) \$328,000 (4%) State-Wide Budget Reduction
- (3) FY15 Summer Revenue \$1.2M; FY16 Summer Revenue \$1.16M; (-42K)

WEST LIBERTY UNIVERSITY
FY17 Budget Status
(000)

	Budget Update <u>07.01.16</u>
I. Revenue	
A. Undergraduate Tuition & Fees	\$17,319
B. Graduate Tuition & Fees	\$2,127
C. Room & Board	8,690
D. State Appropriation	7,554
E. Other Income	<u>1,791</u>
F. Total Income	\$37,481
II. Expenses	
A. Salary & Benefit	\$20,221
B. Discounts	4,715
C. Bond & HEPC Payments	2,080
D. Utilities	2,011
E. Rent	632
F. Major Contracts	3,167
G. Encumbered & Allocated Expenses	<u>4,488</u>
H. Total Expenses	\$37,315
III. Operating Budget Balance	\$166
IV. Capital Revenue Generation Required	+\$350
V. Net Budget Position	\$ -184

FY17

- (1) 8% Decline in Enrollment
- (2) 4% Reduction in FY16 State Appropriation (State has not reduced Appropriation)
- (3) 9% Decline in Resident Students

WEST LIBERTY UNIVERSITY

Board of Governors

Policy No. 56

TITLE: DEADLY WEAPONS/DESTRUCTIVE DEVICES

SECTION 1. GENERAL

- 1.1 Purpose - The purpose of this policy is to impose the prohibition of and penalty for the possession or storage of deadly weapons, destructive devices, or fireworks in any form on the West Liberty University campus or any University-leased facilities.
- 1.2 Scope - This policy applies to all University faculty, staff, students, and visitors, including those on any satellite campus. It shall also apply to private vehicles parked or operated on University owned or leased property, which openly display firearms. The President of West Liberty University may grant exceptions to this policy in writing for the convenience of the University in achieving its mission.
- 1.3 The provisions of this policy shall not apply to the following persons, while acting in their official capacity:
 - Law enforcement officers or law enforcement officials;
 - West Virginia Department of Corrections employees;
 - Members of the armed forces of the United States while on active duty and serving in an official capacity;
 - Any circuit judge, prosecuting attorney, assistant prosecuting attorney, or investigator duly appointed by a prosecuting attorney; and
 - Individuals required to possess the items prohibited by this policy in order to participate in academic/research undertakings sanctioned by West Liberty University. This includes the possession of historic weapons / replicas used for educational purposes.

SECTION II. POLICY

- 2.1 Possession or storage of a deadly weapon, destructive device, or fireworks in any form (as defined by West Virginia State Code) is prohibited on the West Liberty University campus in University-leased facilities and in vehicles owned or leased by the University.
- 2.2 Any University faculty member, staff member, or student who has been found in violation of this policy shall be subject to disciplinary action for misconduct, which may include termination or expulsion as well as criminal prosecution. Individuals not affiliated with the University shall be subject to criminal prosecution.

Approved by the WLU Board of Governors on mm/dd/yyyy.