

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
April 4, 2012**

Executive Committee Members: Richard Carter, George Couch, Brian Joseph

WLU Administrators: Robin Capehart, John Davis, Anthony Koyzis, John McCullough, Jack Wright

General Counsel: John Gompers

1. Chair Joseph called the meeting to order at 8:15 a.m.
2. BOG Business – The next Board of Governors meeting will be held in the R. Emmett Boyle Conference Center at 5:00 p.m. on Wednesday, April 18, 2012. The BOG Finance Committee will meet at a yet-to-be-determined date/time.
3. President's Report – President Capehart will update the Board on a number of events and activities associated with the University, with a major emphasis on the HLC approval of the Master's Degree Program in Physician Assistant Studies, which will commence its inaugural class on July 2, 2012.
4. Honorary Degrees – President Capehart reported that it is anticipated that Honorary Doctorates will be conferred upon Al de Jaager (46 years of service) and Jim Watson (41 years of service) at the Spring Commencement on May 12, 2012. Al and Jim will give short acceptances and words to the graduating class.
5. Elevation of Departments/Programs to Schools – Anthony Koyzis reported that the Dental Hygiene Program and the Nursing Program will be designated as Schools, reflecting their status within the University and providing for greater fundraising opportunities. Per the recommendation of the ARC-PA, the accrediting body for the discipline and with approval now having been granted by the Higher Learning Commission, the Physician Assistant Studies Program should be designated a School. This will be included in the Consent Agenda.
6. Department Names Changes – Anthony Koyzis stated that, within the West College of Business, the Department of Administrative Systems will be changed to Management and Marketing, and the Department of Financial Systems will be changed to Accounting, Finance, and Information Systems. This will be included in the Consent Agenda.
7. Transfer of Funds – John Davis reported that, as required on an annual basis, the BOG has to "review the use [of funds that have been transferred from West Liberty University to the West Liberty University Research Corporation] and evaluate the need for continuing such transfers."
8. BOG Policy No. 47 – Tobacco Use and Guidelines – John Davis stated that comments continue to be received within the thirty-day comment period on this proposed policy revision.
9. Program Reviews – Anthony Koyzis explained that the Board will need to approve the BOG Program Review of Mathematics and the Assessment Follow-Up/Progress Reviews of the following programs: Business, Communications, Criminal Justice, English, Exercise Physiology, Graphic Design, Medical Laboratory Science, Psychology, Social Sciences, and Interdisciplinary Studies.
10. Memorandum of Pipeline Right-of-Way Agreement – Jack Wright reported that the Memorandum between WLU and Appalachia Midstream Services from Oklahoma City, OK will need to be formally approved by the Board
11. Inducement Resolution – Jack Wright explained that the Resolution must be approved by the Board as part of the process for bond funding for the proposed Health Science building. The Resolution contains a non-inclusive list of potential projects that could be funded through the sale of bonds.
12. FY 2013 Budget and Tuition/Fees – President Capehart and Jack Wright stated that the BOG Finance Committee will carefully review all elements of the proposed FY 13 operating budget for WLU, along with an analysis of proposed tuition/fees, and will make a recommendation to the entire Board.
13. Meeting adjourned at 10:05 a.m.

Brian Joseph

Chair

George Couch

Secretary